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**TUESDAY, MARCH 13, 2018**  
**CITY COUNCIL REVISED AGENDA**  
**6:00 PM**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Henderson).
- III. Minute Approval.
- IV. Special Presentation.
- V. **Ordinances – Final Reading: (None)**
- VI. **Ordinances – First Reading:**

**PLANNING**

- a. [2018-026 Brandi Thompson \(R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 434 Whitehall Road, more particularly described herein, from R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone. \(District 1\) \(Recommended for denial by Planning and Staff\)](#)
- b. [2018-028 SE First Holding, LLC \(E-RM-3 Urban Edge Residential Multi-Unit 3 Stories Maximum Height to E-CX-3 Urban Edge Commercial Mixed Use 3 Stories Maximum Height\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 713 Hamilton Avenue, more particularly described herein, from E-RM-3 Urban Edge Residential Multi-Unit 3 Stories Maximum Height to E-CX-3 Urban Edge Commercial Mixed Use 3 Stories Maximum Height. \(District 2\) \(Recommended for denial by Planning and Staff\)](#)
- c. [2018-023 Kenneth Spann \(R-4 Special Zone to C-2 Convenience Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 7331 Shallowford Road, more particularly described herein, from R-4 Special Zone to C-2 Convenience Commercial Zone. \(District 4\) \(Recommended for approval by Planning and Staff\)](#)

- d. [2018-031 ASA Engineering \(M-1 Manufacturing Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 917 East 16<sup>th</sup> Street and 1604 Central Avenue, more particularly described herein, from M-1 Manufacturing Zone to UGC Urban General Commercial Zone. \(District 8\) \(Recommended for approval by Planning and Staff\)](#)
  
- e. [2018-032 Matthew McClanahan and John Sweet \(R-2 Residential Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1700 Dodds Avenue, more particularly described herein, from R-2 Residential Zone to UGC Urban General Commercial Zone, subject to certain conditions. \(District 9\) \(Recommended for approval by Planning and Staff\)](#)  
  
[2018-032 Matthew McClanahan and John Sweet \(R-2 Residential Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1700 Dodds Avenue, more particularly described herein, from R-2 Residential Zone to UGC Urban General Commercial Zone. \(Applicant Version\)](#)
  
- f. [An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article III, Zone and Boundaries, to add a new Division 6, Lovell Field Gateway Overlay Zone. \(District 5\)](#)
  
- g. [An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, Article III, Zone and Boundaries, Division 4, Brainerd Overlay Zone. \(District 6\)](#)

## **PUBLIC WORKS AND TRANSPORTATION**

### **Transportation**

- h. [MR-2018-019 International Board of Jewish Missions, Inc. c/o Edward Frampton \(Abandonment\). An ordinance closing and abandoning a portion of the 5100 block of Genesis Lane to allow for creation of green space and parking, as detailed on the attached map, subject to certain conditions. \(District 3\) \(Recommended for approval by Transportation\)](#)

VII. **Resolutions:**

**ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. A resolution authorizing the Administrator for the Department of Economic and Community Development to allocate and enter into an agreement with Chattanooga Community Housing Development Organization (CCHDO) for Community Development Block Grant (CDBG) funds to provide assistance to eligible, low-to-moderate income homeowners through its roofing program, in the amount of \$80,000.00. (Districts 7, 8 & 9) (Added by permission of Vice-Chairman Smith and Councilman Oglesby)
- b. A resolution authorizing the Mayor to execute an Agreement to Exercise Option to Renew with The Enterprise Center, Inc., in substantially the form attached, for a renewal term of one (1) year, for a portion of the ground floor space of 1001 Lindsay Street, further identified as Tax Map No. 145D-X-005, for the operation of an accelerated learning code school. (District 8)
- c. A resolution to amend Resolution No. 27253, as amended by Resolution No. 28341, to extend the contract two (2) additional terms of one (1) year each, July 1, 2016 through June 30, 2017, and for July 1, 2017 through June 30, 2018, with Friends of the Festival, Inc. for management of the 21<sup>st</sup> Century Waterfront, and for the Mayor to execute the amendment to the Waterfront Event Management Agreement, for an amount not to exceed \$55,000.00 per term, for a total amount not to exceed \$110,000.00.
- d. A resolution authorizing the Mayor to execute a one (1) year License Agreement, in substantially the form attached, with Friends of the Festival, Inc. to hold the annual Riverbend Festival.
- e. A resolution authorizing the Mayor to execute an agreement with Moment Factory, in substantially the form attached, for Public Art Design services for the Walnut Street Bridge Renovation Project to include conceptual design and specialty lighting consultant services, in the amount of \$38,000.00.

**FINANCE**

- f. A resolution authorizing the renewal of the contract with Henderson, Hutcherson & McCullough for external audit services for year three (3), in the amount of \$135,330.00; year four (4), in the amount of \$139,160.00; and year five (5), in the amount of \$143,100.00. (Revised)

**HUMAN RESOURCES**

- g. A resolution to repeal Resolution No. 26612 and to adopt new administrative regulations for conducting employee disciplinary hearings.

- h. [A resolution authorizing the appointment of Matthew Freudenburg, as a special police officer \(unarmed\) for the McKamey Animal Center, to do special duty as prescribed herein, subject to certain conditions.](#)
- i. [A resolution authorizing the Director of Human Resources to enter into an agreement with ComPsych Corporation to provide Employee Assistance Program \(EAP\) services to eligible City employees at the rate of \\$1.15 per employee per month for civilian employees and \\$1.28 per employee per month for sworn employees for one \(1\) year term beginning April 1, 2018, with two \(2\) additional one \(1\) year term renewal options, for an approximate annual cost of \\$33,775.00.](#)

**MAYOR'S OFFICE**

- j. [A resolution authorizing the Mayor to apply for, and if awarded, accept the 2018/2019 State of Tennessee Justice Assistance Grant for the continuation of the Beyond the Walls Program for a three \(3\) year period with the City of Chattanooga as the sub-recipient and Big Brothers Big Sisters of Greater Chattanooga as the subcontractor, for an amount up to \\$100,000.00.](#)

**PLANNING**

- k. [2018-022 BWSC \(Special Exceptions Permit\). A resolution approving a Special Exceptions Permit for a residential Planned Unit Development for properties located at 1835, 1837, and 1919 Old Wauhatchie Pike, subject to certain conditions. \(District 7\) \(Recommended for approval by Planning\)](#)

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- l. [A resolution to amend Resolution No. 29220 for Norfolk Southern Railway Company relative to Contract No. S-09-008-802 for engineering and flagging services per agreement and Activity No. 1200923, for an increased amount of \\$47,472.10, for an amount not to exceed \\$142,132.68. \(District 7\)](#)
- m. [A resolution authorizing the Administrator for the Department of Public Works to execute a sole source Software Maintenance and Licensing Agreement with ESRI, Inc. for the period of March 19, 2018 to March 18, 2019, in the amount of \\$33,956.66.](#)

**Transportation**

- n. [A resolution authorizing Riverside Development, LLC c/o Chris Curtis, property owner, to use temporarily the right-of-way located over a portion of the 400 block of East M.L. King Boulevard for the purpose of installing festoon lighting over the roadway, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. \(District 8\) \(Revised\)](#)

**Revised Agenda for Tuesday, March 13, 2018**

**Page 5**

IX. Other Business.

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XII. Adjournment.

**TUESDAY, MARCH 20, 2018**  
**CITY COUNCIL AGENDA**  
**6:00 PM**

1. Call to Order.
2. Pledge of Allegiance/Invocation (Chairman Mitchell).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading:**

**PLANNING**

- a. 2018-026 Brandi Thompson (R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 434 Whitehall Road, more particularly described herein, from R-1 Residential Zone to RZ-1 Zero Lot Line Residential Zone. (District 1) (Recommended for denial by Planning and Staff)
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- e. [2018-032 Matthew McClanahan and John Sweet \(R-2 Residential Zone to UGC Urban General Commercial Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1700 Dodds Avenue, more particularly described herein, from R-2 Residential Zone to UGC Urban General Commercial Zone, subject to certain conditions. \(District 9\) \(Recommended for approval by Planning and Staff\)](#)

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## **PUBLIC WORKS AND TRANSPORTATION**

### **Transportation**

- h. [MR-2018-019 International Board of Jewish Missions, Inc. c/o Edward Frampton \(Abandonment\). An ordinance closing and abandoning a portion of the 5100 block of Genesis Lane to allow for creation of green space and parking, as detailed on the attached map, subject to certain conditions. \(District 3\) \(Recommended for approval by Transportation\)](#)

6. **Ordinances – First Reading: (None)**

7. **Resolutions:**

## **ECONOMIC AND COMMUNITY DEVELOPMENT**

- a. [A resolution authorizing the Mayor to execute a Lease Agreement with the Charles H. Coolidge Medal of Honor Heritage Center, Inc., in substantially the form attached, for a term of one \(1\) year, at the rate of \\$1.00 per year, with the option to renew for one \(1\) additional year, for approximately 600 sq. ft. of a building at 1170 S. Watkins Street, a portion of Tax Map No. 156C-C-012, for the storage display cases obtained from the Chattanooga History Center. \(District 9\)](#)

**HUMAN RESOURCES**

- b. A resolution authorizing the Director of Human Resources to enter into the First Amendment to the contract by and between the City and the Chattanooga Metropolitan Airport Authority, in substantially the form attached, to manage the Authority's pension and certain employee benefits and as more particularly specified in the First Amendment.
- c. A resolution authorizing the Director of Human Resources to enter into Group Insurance Agreements, in substantially the forms attached, with (1) the Chattanooga-Hamilton County Air Pollution Control Bureau; (2) The Enterprise Center, Inc.; (3) the Carter Street Corporation d/b/a Chattanooga Hamilton County Convention and Trade Center; and (4) the Chattanooga Board of Directors of the Fire and Police Pension Fund to offer coverage for certain employee benefits as specified in the agreements.

**PUBLIC WORKS AND TRANSPORTATION**

**Public Works**

- d. A resolution to rename the 1100 block of Cleveland Avenue to the 1100 block of Lincoln Park Way, as referenced in Case Number 2018-PW-01. (District 8)
- e. A resolution authorizing the Administrator for the Department of Public Works to execute an agreement with Hamilton County for the 2018 Bi-Annual GIS Imagery (Ortho Photography) update, for an amount not to exceed \$60,000.00.
- f. A resolution authorizing Year 2 of 3 for on-call modeling and floodplain analysis services from (1) LDA Engineering; (2) CDM Smith; (3) Stantec; (4) AECOM; (5) AMEC Foster Wheeler; (6) BWSC; (7) Fulghum MacIndoe; and (8) HDR, to enter into eight (8) one (1) year blanket contracts with these professional firms subject to one (1) remaining annual renewal option for professional services estimated at \$650,000.00 total annually for all eight (8) professional firms for use by all departments.
- g. A resolution authorizing year two (2) of a four (4) year term for the on-call blanket contract(s) for Geo-Environmental Consulting and Construction Materials Testing Services, Contract No. E-16-007-301, with the following firms: (1) Geoservices, LLC; (2) K.S. Ware and Associates, LLC; (3) S&ME, Inc.; (4) Stantec Consulting Services, Inc.; (5) Terracon Consultants, Inc.; and (6) Thompson Engineering, Inc.; based on the three (3) services categories of geotechnical, construction materials testing, and environmental services that each consultant qualified for, the renewal of the six (6), one (1) year blanket contracts for professional services estimated at \$400,000.00 total annually for all six (6) professional firms for use by all departments.

**Transportation**

- h. A resolution authorizing the Administrator for the Department of Transportation to enter into a Partnership Agreement, Project No. T-18-001-801, with MBSC Black Creek, LLC for Upper River Gorge Black Creek Phase 8 and to accept the costs and fees associated with the procurement and services of a licensed geotechnical engineer to inspect and approve designs for a new City street. (District 1)
  - i. A resolution authorizing the Administrator for the Department of Transportation to enter into a Partnership Agreement, Project No. T-18-001-807, with T. Gene Edwards, Inc. for the HomeServe Office Project and to accept a contribution in the amount of \$30,806.00 towards the cost of sidewalk and curb-and-gutter implementation. (District 6)
- 8. Purchases.
  - 9. Other Business.
  - 10. Committee Reports.
  - 11. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
  - 12. Adjournment.

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R165404 Public Works	New Blanket Contract for Valve Actuator Services-Waste Resources Division	8	2	Industrial Valve Sales & Service 510 Industrial Drive Cleveland, TN 37311	Estimated \$400,000 Annually	Interceptor Sewer Operations	New Blanket Contract for Valve Actuator Services-Waste Resources Division. The new contract will be a period of twelve (12) months with two (2) renewal options. There were 8 direct bid solicitations and we received 2 response in the publicly advertised bid proceedings. Industrial Valve Sales & Service was the lowest bid meeting specifications.
R165391 Public Works	New Blanket Contract for Programmable Logic Controller Services-Waste Resources Division	8	6	Adman Electric Company 2311 East 28th Street Chattanooga, TN 37407	Estimated \$500,000 Annually	Interceptor Sewer Operations	New Blanket Contract for Programmable Logic Controller Services-Waste Resources Division. The new contract will be a period of twelve (12) months with two (2) renewal options. There were 8 direct bid solicitations and we received 6 response in the publicly advertised bid proceedings. Adman Electric Company was the lowest bid meeting specifications.
R165407 Public Works	New Blanket Contract for Air/Vacuum Relief Valve Maintenance and Support-Waste Resources Division	8	2	H and H Brown, Inc. 1803 Polk Street Chattanooga, TN 37408	Estimated \$150,000 Annually	Interceptor Sewer Operations	New Blanket Contract for Air/Vacuum Relief Valve Maintenance and Support-Waste Resources Division. The new contract will be a period of twelve (12) months with two (2) renewal options. There were 8 direct bid solicitations and we received 2 response in the publicly advertised bid proceedings. H and H Brown, Inc. was the lowest bid meeting specifications.
PO542771 Public Works	Blanket Contract Renewal for Building Automation Systems Installation & Service-Facilities Management Division	-	-	Electronic Controls, Inc. 4129 South Creek Road Chattanooga, TN 37406	Estimated \$275,000 Annually	General Fund	Blanket Contract Renewal of PO542771 for Building Automation Systems Installation & Service-Facilities Management Division. This renewal is through March 2019. TCA 6-56-304-2 allowed for this single source purchase, exempted from usual advertising and bidding requirements.
PO537403 & PO537404 Public Works	Blanket Contract Renewal for Janitorial & Cleaning Supplies-City Wide-Facilities Management Division	32	8	American Paper & Twine Company 2134 Amnicola Highway Chattanooga, TN 37406 and Jacobs Paper Supply Company 1300 Chestnut Street Chattanooga, TN 37402	Total Estimated \$150,000 Annually	General Fund	Blanket Contract Renewal of PO537403 & PO537404 for Janitorial & Cleaning Supplies-City Wide-Facilities Management Division. There were 32 direct bid solicitations and we received 8 responses in the publicly advertised bid proceedings. American Paper & Twine Company & Jacobs Paper Supply Company was the best bids meeting specifications.
R166768 Youth & Family Development	Purchase of Mowing Equipment for Athletic Fields	-	-	Smith Turf & Irrigation P.O. Box 669388 Charlotte, NC 28226	\$65,392.62	General Fund	Purchase of Mowing Equipment for Athletic Fields. This contract utilizes the State of Tennessee SWC 242-46950. TCA 6-56-304-2 allows for this single source purchase exempted from usual advertising and bidding requirements.



# City of Chattanooga

Mayor Andy Berke

March 5, 2018

Mr. Justin Holland, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

Subject: 165404 /305013 – Valve Actuator Services – Waste Resources Division –  
Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue a blanket contract Valve Actuator Services for the Waste Resources Division of the Public Works Department. The contract term will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month periods. The estimated annual expenditure for the contract is \$400,000.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Two (2) responses were received as shown below and on the attachment. Copies of the bids are retained on file and available for review in the Purchasing Office upon request.

Bidders

Industrial Valve Sales & Service

Georgia Western Inc.

I recommend awarding this blanket contract to Industrial Valve Sales & Service, 510 Industrial Drive, Cleveland, TN 37311. Industrial Valve Sales & Service offers the lowest bid which meets the specifications for the City of Chattanooga.

Respectfully,

Bonnie Woodward  
Director of Purchasing

Valve Actuator Service – Requisition 165404

Industrial Valve Sales & Service  
510 Industrial Drive SW  
Cleveland, TN. 37311

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Georgia Western Inc.  
2275 McCollum Pkwy.  
Kennesaw, GA 301444

Guthrie Sales & Service  
7003 Chadwick Dr., Ste 300  
Brentwood, TN 37027

Chalmers and Kubeck South  
1074 Business Park Dr.  
Chattanooga, TN 37419

Control Services, Inc.  
4729 Adams Road  
Hixson, TN 37343

Jake Marshall, LLC  
2912 South Hickory Street  
Chattanooga, TN 37407

Chase Service  
6119 Airways Blvd.  
Chattanooga, TN 37424

Southern Sales Co.  
P.O. Box 40384  
Nashville, TN 3704

Bid Tabulation -

RFB # 305013

Valve Actuator Service

Item #	Item	Industrial Valve	Georgia Western Inc.
		Unit Price	Unit Price
1	Technician Labor	\$43.00	\$132.00
2	Technician Labor - OT	\$64.50	\$132.00
3	% Markup, Parts & Materials	20%	20%

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 28-FEB-18 at 2:00 PM

**BID NUMBER:** 305013

**BUYER:** Geoff Hipp

**PHONE #:** (423) 643-7230

**DELIVERY REQUIRED:**

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 165404  
 Ordering Dept.: Waste Resources  
 Buyer: Geoffrey Hipp 423-643-7233  
 \*\*\*\*\*

**DESCRIPTION:**  
 This shall be a twelve (12) month blanket contract for Valve Actuator Services for the Waste Resources Division. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.  
 \*\*\*\*\*

**ATTACHMENTS:**  
 - Specifications  
 - Iran Divestment Act  
 - Affirmative Action Plan  
 - Standard Terms and Conditions:  
 (<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>)  
 \*\*\*\*\*

**\*\*\* BIDS MUST BE RECEIVED NO LATER THAN \*\*\***  
 \*\*\*\*\* 2:00 PM ON FEBRUARY 28, 2018 \*\*\*\*\*  
 \*\*\*\*\*

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING  
 BID NUMBER (305013 ON OUTSIDE PACKAGING  
 \*

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.  
 \*\*\*\*\*

**NOTE:** All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.  
 \*\*\*\*\*

**PRICE ESCALATION CLAUSE:**  
 All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.  
 \*\*\*\*\*

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name Industrial Valve

Address 510 Industrial dr. Cleveland TN. 37311

Phone/Toll-Free No. (423) 472-6110

Fax No. (423) 559-8073

E-Mail Address Indvalve.com

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**

28 FEB 18 at 2:00 PM

**BID NUMBER:** 305013

**BUYER:**

**PHONE #:** (423) 643-7230

**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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O** City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person's Name <u>David Wooden</u>					
Estimated Delivery_ _____ <u>N/A</u>					
Minority-Owned Business ___ Small Business ___ Veteran ___					
Minority Woman Owned Business ___ Disabled Veteran ___					
Women-Owned Business ___					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30

TELEPHONE NUMBER: (423) 472-6110

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Industrial Valve Sales + Service

SIGNATURE: David Wooden

NAME AND TITLE: David Wooden, Job ops Manager

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

**SEALED BIDS**  
Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**BID OPENING DATE AND TIME:**  
28 FEB 18 at 2:00 PM  
**BID NUMBER:** 305013  
**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**VENDOR** RFQ

**MAIL TO**  
City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Valve Actuator Technician Labor	1	Hour		
2	Valve Actuator Technician Overtime Labor	1	Hour		
3	Materials and Specialized Services, % Markup	1	Dollar		
Please see Attached Rate sheet					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30  
TELEPHONE NUMBER: (423) 472-6110

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Industrial Valve Sales + Service  
SIGNATURE: [Signature]  
NAME AND TITLE: David Wooden, Job Ops. Manager

# INDUSTRIAL VALVE



City of Chattanooga

Rate Schedule

3/15/18 – 12/31/18

## Valve Repair and Machining Services

### In-Shop Hourly Rates\*

	<u>Regular</u>	<u>O/T</u>
• Valve/ Actuator Technicians	\$43.00	\$ 64.50

Industrial Valve's regular shop hours are 7:30 a.m. to 4:00 p.m., Monday through Friday. After hours callout will be billed four hours minimum per man based upon the appropriate rate schedule.

### Field Service Hourly Rates\*

	<u>Regular</u>	<u>O/T</u>
• Valve/ Actuator Technicians	\$43.00	\$ 64.50

\* The rates listed above are standard hourly rates. Overtime rates will be billed at 1.50 times the standard rates for all hours worked over eight and all hours worked on Saturday up to 16 hours.

\* Hours worked in excess of 16, on Sundays, or Industrial Valve holidays will be billed at the premium rate of 2.0 times the standard rate.

### Travel Time

- Valve Technicians.....No Charge

### Other Travel related expenses

- Meals.....\$35.00 per man, per day
- Air Travel / Motel.....Cost plus 10%
- Rental Equipment.....Cost plus 15%
- Mileage.....Pick up \$.60 per mile  
Field Service Trailer \$ 2.00 per mile

### Material & Freight

- Material.....Cost plus 20%
- Freight.....Cost plus 10%

### Stand-by Time

Stand-by time will be charged per published field service rates not to exceed eight hours or actual hours prior to job beginning.

### Job Cancellation

In the event of job interruption (no work / lack of work during weekends or holidays) the customer will be invoiced for each additional round trip required, unless a prior agreement has been made between the customer and Industrial Valve.

### Add-on Work

Work performed at the customer's request in addition to the original agreement will be invoiced per the current rate schedule.

### Taxes

Pricing does not include federal, state, or local taxes. These taxes will be added to your invoice where applicable.

**SPECIFICATIONS FOR BLANKET CONTRACT  
TO SUPPLY  
VALVE ACTUATOR SERVICES  
FOR  
WASTE RESOURCES DIVISION (WRD)  
OF THE  
CITY OF CHATTANOOGA, TENNESSEE  
January, 2018**

**1.0 GENERAL**

**1.1 SCOPE OF SERVICES**

The Scope of Services included in these Specifications shall be for all labor, benefits, equipment, fuel, and any other related expenses to provide valve actuator services for the Waste Resources Division, including the Moccasin Bend Wastewater Treatment Plant (MBWWTP), 455 Moccasin Bend Road, Chattanooga, TN 37405.

It is the responsibility of each bidder to visit WRD facilities, including MBWWTP and associated regional pump stations, and to become familiar with, and have a working knowledge of, all types, sizes, and quantities of valve actuators, as well as understand any peculiar circumstances that may be associated with the servicing of these units, including the associated work areas and conditions and the safety requirements. The City has approximately 350 actuators (approximately 240 at the treatment plant and 110 at the pump stations). The pump stations are located within a 25 mile radius of the treatment plant. The existing actuators are manufactured by EIM, Limatorque, Rotork, and Beck.

Any questions or comments related to the services described in these specifications may be directed to Geoffrey Hipp, Buyer, City of Chattanooga Purchasing Division, [ghipp@chattanooga.gov](mailto:ghipp@chattanooga.gov).

**1.2 BASIS OF BIDDING**

The Contractor shall submit two (2) copies of bid documents utilizing the City's Standard Bid Form. The Bid shall include the labor cost per hour for labor, and equipment and percent markup on materials and specialized outside services.

The cost per hour shall include any and all costs for standard tools/incidentals required to complete a job, wages, travel, benefits, indirect costs, overhead, including, but not limited to, meetings, planning, preparing quotes, copying, copy paper, personal protection equipment (PPE), supplies, profit, insurance, and any other related direct or indirect cost. The labor cost per hour shall be for the services of one (1) actuator technician.

The Vendor shall also provide standard hourly rates and overtime rates for the various work described herein and as indicated in Bid Form. Emergency work as described in Section 2.2.1.D of these specifications shall be paid for at the stated overtime rate. Please

include your company's policy on overtime. The cost per hour shall start when the technician is on-site.

The bid shall be awarded on the basis of the unit cost per hour of actuator technician labor, as well as an evaluation of the Vendor's qualifications, experience, capabilities and other factors specified in the City Code.

The City of Chattanooga reserves the right to reject any and/or all bids, to waive any information in Bids received, and to accept any Bid which in its opinion may be in the best interest of the city. Incomplete bid packages may be considered invalid.

### 1.3 SUBMITTALS

#### 1.3.1 Bid Bond

Not Required.

#### 1.3.2 Performance Bond

None Required.

#### 1.3.3 References, Qualifications, and Experience

##### A. References

1. The Vendor shall submit a list of at least three (5) customers for whom the Vendor has performed valve actuator services during the past three (3) years and provided labor, equipment, and materials to perform similar services.
2. The list shall include names, addresses, telephone numbers, and contact person who is knowledgeable of services provided.

##### B. Qualifications and Experience

1. Vendor shall submit a brief company history of providing the specified services.
2. Vendor shall provide a brief description of its service facilities and the work performed there.
3. Vendor shall provide a description of its work force, including number of skilled personnel and their length of service with the company.
4. The Vendor shall provide a list of valve actuator manufacturers for whom it serves as a trained provider of service.

- C. The Vendor shall provide a description of any previous specialized valve actuator services provided for commercial, manufacturing or industrial clients and any similar valve actuator services provided for municipal utilities, plants, and distribution systems.

#### 1.4 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The Vendor shall comply with the Terms and Conditions posted on website <http://www.chattanooga.gov/purchasing/standard-terms-and-conditions> that has been made a part of this solicitation.

#### 1.5 LENGTH OF CONTRACT

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The Vendor shall provide a firm hourly rate for the first year of the Contract.

The City and Vendor shall have the option of extending the Contract for two (2) additional one (1) year periods at the Vendor's hourly rate.

#### 1.6 INSURANCE

The Vendor shall, prior to the award of the Contract, furnish proof and maintain in force the following types of insurance at the minimum limits specified below:

<u>Coverages</u>	<u>Limits of Liability</u>
Workmen's Compensation Employer's Liability	Statutory \$750,000
Bodily Injury Liability Except Automobile	\$750,000 each occurrence \$1,500,000 aggregate
Property Damage Liability Except Automobile	\$750,000 each occurrence \$750,000 aggregate
Automobile Bodily Injury Liability	\$750,000 each person \$1,500,000 each occurrence
Automobile Property Damage Excess Umbrella Liability	\$750,000 each occurrence \$3,000,000 each occurrence

Copies of the current insurance certificate(s) shall be provided to the City prior to any work being performed. Insurance shall be kept in force during the entire length of the contract.

## 1.7 WARRANTY

The Vendor shall warrant and guarantee the work performed for a period of one (1) year following completion of the work. The work shall be guaranteed and warranted against defective workmanship and materials.

## 2.0 SERVICES AND OTHER REQUIREMENTS

### 2.0.1 Detailed Job Estimates

The Vendor shall provide a detailed job estimate for each job requested on the City's estimate form. Vendor must receive a Release Number prior to beginning any work. The estimate should include the number of valve actuator technicians to be used, the estimated time required to complete the job from start to finish, and any equipment required to perform the work, including operator and rental of special equipment not included in Bid Form. Preparing estimates shall not be billed separately, but accounted for as overhead.

### 2.0.2 Parts/Materials to be Used

Vendor shall provide a list of all parts/materials to be purchased to complete any job as requested by WRD. WRD representative may purchase the parts/materials from existing WRD supply blanket contracts. Parts purchased by WRD shall be referenced to an approved job identification number. Items which are not available on the City of Chattanooga blanket contracts may be purchased under this contract under the percent markup line. A copy of Vendor's Supplier's Invoice for those purchases must be included with Vendor's Invoice to WRD.

### 2.0.3 Storage

The vendor shall provide their own storage facilities for storing of materials and equipment. The location and nature of the storage facility shall be approved by City Representative before any facilities are brought on-site.

### 2.0.4 Timesheets

Vendor shall provide with each invoice employee Timesheets showing time worked on the job. In the case an employee works overtime, the number of standard work hours must be included prior to any authorized overtime. Timesheets shall include all work performed, indicating the hours of work, use of specialized equipment, and/or use of approved subcontractors. City maintains the right to have Vendor's employees to clock in and out on WRD provided TimeClock. Work Order Numbers are to be specified on all Timesheets and TimeClock transactions. TimeClock information is for WRD use only. Punching the Timeclock does not waive the requirement for

employee Timesheets being attached to invoices. TimeClock reports will not be used to pay invoice.

#### 2.0.5 Hourly Rates

Hourly rates shall include employee's hourly rate of compensation under each classification. Any costs for transportation or mileage should be included in your hourly rates.

#### 2.0.6 Tools & Supplies

Vendor's employees must arrive on job site with all Vendor supplied tools, Personal Protective Equipment, and consumables, including, but not limited to, HazMat suits, tape, wire nuts, wire ties, and gloves.

### 2.1 GENERAL

#### 2.1.1 Subcontractors

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

#### 2.1.2 Compliance with Applicable Regulations

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable statutes, rules, ordinances and regulations of, but not limited to, the USEPA, TDOT, OSHA, and any similar federal, state, and local laws or regulations applicable to the Vendor or to the services described herein.

The Vendor's personnel shall comply with all City, Waste Resources Division, and MBWWTP work rules and regulations when on site.

#### 2.1.3 Inspection

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative, but the manner and method of providing the services shall be the responsibility of the Vendor.

#### 2.1.4 Failure to Provide Services and Termination of Contract

In the event the Vendor:

- a. Fails to initiate services on the date specified or otherwise agreed to;
- b. Fails to provide all of the required documentation for his personnel, insurance, and any other documentation required by these Specifications at the specified times;

- c. After having begun services, abandons them for any reason;
- d. Suspends or refuses to continue services; or
- e. Defaults in any manner in the performance under the terms of the Contract for a period of thirty (30) days (unless the Vendor is prevented from continuing for reasons beyond its control);

WRD shall have the right to terminate the Contract immediately upon the written notification by the City for the reasons listed above, and the City shall complete the Contract or have the services completed by another vendor in any reasonable manner at the Vendor's expense.

WRD shall have the right to terminate the Contract after giving a thirty (30) day written notice to the Vendor.

## 2.2 DESCRIPTION OF CONTRACTED SERVICES

### 2.2.1 General

- A. Attach Vendor's Written Safety Plan and include contact information.
- B. The Vendor shall provide all standard tools/incidentals required to complete a job, as well as labor, travel, mileage, benefits, tools, equipment, fuel, materials and other related expenses necessary to provide electronic valve actuator troubleshooting, installation, and repair and testing services described herein, including pick-up and deliver, for the WRD.
- C. The Vendor shall provide the services as scheduled by the City or on an "as needed" basis as requested by the City. The City will attempt to schedule the work to optimize the use of the Vendor's personnel and equipment when it is needed.
- D. Vendor shall perform work on straight time, i.e., non-emergency, unless otherwise noted. Overtime, weekend, or holiday work shall only be performed at the City's direction. Vendor shall agree to a twenty-four (24) hour response time to respond to routine calls.
- E. Vendor shall perform emergency work when requested by the City. Response to the need for emergency work shall be within four (4) hours of notification. Vendor shall supply an after-hours contact name and phone number through which notification of the need for emergency work shall be made.
- F. The Vendor shall provide the City with a written estimate, on the City's Estimate Form, including all parts, materials, labor, and shipping costs to complete repairs, reconditioning, and test services on each unit needing repair, prior to beginning work on each job. The estimate shall include a reasonable delivery date for the repairs, reconditioning, and test services.
- G. The Vendor shall review the various projects and assignments with City personnel, to determine labor, materials, and equipment needed, and to

provide any other planning, sketches, drawings, product research, or other requirements of the work.

- H. The Vendor shall make available information on the repair of the equipment as it is being performed, with regular repair status intervals that would include photos of the equipment, showing disassembly, parts to be replaced, and re-assembly. At the end of the work, the Vendor shall supply a detailed report of repairs for all equipment that has been installed or repaired, and maintain a history for each piece of equipment. This information shall be maintained in a manner that is available to the City for review.
- I. The Vendor shall ensure that upon completion of work assignments, all materials and equipment are cleaned up and/or removed, all materials requiring disposal must be approved by WRD, disposition must be determined by WRD, whether retained, stored, or removed, all equipment is properly stored, and the work area is completely cleaned.

#### 2.2.2 Vendor Services

##### 2.2.2-1 In Field Repairs

- A. The Vendor shall provide a technician, on-site, properly trained in the troubleshooting of actuators within 4 hours or less, whenever notified by the City of an emergency need, and within 48 hours for non-emergencies. Most work is anticipated to be non-emergency work. The technician shall inspect and/or test each actuator in the field. All of the components of each actuator shall be evaluated. Upon completion of this inspection, the Vendor shall prepare for the City a written estimate, on the City's Estimate Form, of the cost and a description of the root cause or failure mode report on each actuator, prior to repair, or replacement of the actuator. The City will provide the Vendor with a decision to proceed with the repair and reconditioning or replacement of the unit. Work may begin as soon as a release number is issued by the City.
- B. The Vendor shall repair and test the actuator in accordance with requirements of the latest edition of the manufacturer's recommended service guide. The Vendor shall provide a certification upon completion of the work that the repair and testing have been performed in accordance with the manufacturer's recommended practice.
- C. If the decision of the City is to replace the actuator, the Vendor shall provide a replacement actuator at the Vendor's cost plus a percentage mark-up included in the bid.
- D. The Vendor shall be responsible for providing actuator installation and repair services so as not to void the manufacturer's warranty.
- E. The Vendor shall provide a copy of any changes made to the electric valve actuator for all actuators within 48 hours after the change is made. No changes will be

made until approved by a designated City Representative.

- F. Appropriate lockout-tagout procedures shall be followed.
- G. All actuator nameplate data shall be recorded on an individual actuator data sheet.
- H. Actuator shall be externally inspected for proper installation and missing or incorrect parts.
- I. Mounting bolts between valve and actuator shall be tightened.
- J. Unit shall be partially disassembled to allow inspection of lubricant, worm, and worm gear.
- J. Gears shall be inspected for damage/wear and shavings in lubricant.
- K. Lubricant shall be inspected for separation and low level.
- L. Limit Switch compartment shall be opened for inspection.
- M. Sealing area shall be checked to insure weather tightness/explosion proof integrity.
- N. Torque Switch shall be checked for centering and appropriate setting.
- O. Torque Switch contacts shall be cleaned, and wiring connections tightened.
- P. Geared Limit Switch shall be inspected and all contacts cleaned; wiring connections shall be tightened.
- Q. Geared Limit Switch cartridge lubrication shall be checked and changed, if required.
- R. All other internal controls, if any, shall be inspected and cleaned as required.
- S. All disturbed gaskets and seals shall be replaced.
- T. With City coordination, the unit shall be stroked in both the open and closed position.
- U. Proper motor rotation shall be verified.
- V. Amperage draw shall be checked and documented.
- W. Proper Torque Switch function shall be verified in both directions.
- X. Proper Gear Limit Switch function shall be verified, as well as settings as per

customer requirements in both directions.

- Y. All test results shall be documented.
- Z. Unit shall be painted (if required) and tagged.

#### 2.2.2-2 Shop Repairs

If the actuator cannot be tested and repaired in the field, then the Vendor shall transport the unit to his shop at his expense.

Shop Refurbishment Scope:

- A. Actuator shall be digitally photographed.
- B. Actuator shall be run in the "as received" condition to determine possible problems.
- C. Initial tests shall be documented.
- D. Actuator shall be disassembled with all parts being segregated in parts bins.
- E. Parts shall be thoroughly cleaned and inspected.
- F. Gears shall be checked for bronzing and other wear.
- G. Motors shall be checked for proper operation (amp draw, etc.).
- H. Housings shall be cleaned and primed internally and externally.
- I. Sealing surfaces shall be smoothed to insure weatherproof/explosion proof contact.
- J. Interior of switch compartment shall be painted.
- K. All internal electrical components shall be cleaned and carefully inspected/tested.
- L. All electrical contacts shall be cleaned/polished and all internal electrical terminations shall be tightened.
- M. Geared Limit Switch cartridges shall be cleaned and new lubricant installed.
- N. All other internal electrical components shall be cleaned/tested/inspected.
- O. Damaged or out of tolerance parts shall be replaced with new OEM parts.
- P. All gaskets and seals shall be replaced.

- Q. Stem nut shall be checked for damage and/or wear.
- R. Unit shall be operated, without load, on test bench and all functionality verified.
- S. Manual declutch mechanism shall be checked for proper operation.
- T. Motor amperage draw shall be verified and documented.
- U. Torque Switch positioning and calibration shall be verified and documented.
- V. Geared Limit Switch functionality shall be verified and documented.
- W. Factory approved lubricant (grease) shall be installed.
- X. Unit shall be painted, tagged, and photographed.
- Y. Documentation shall be completed.
- Z. Unit shall be returned to its location and reinstalled on valve.
- AA. Final switch settings shall be made.

#### 2.2.2-3 Special Work

Out of scope work includes items such as field machining, special testing, replacement parts, etc. and will be handled on a case-by-case basis. All out of scope items will be communicated to the City and will not be performed without the City's prior consent. Damaged or out of tolerance parts that are replaced will be returned to the City for inspection.

#### 2.2.3 City Supplied Services

The City will provide the following services:

1. Designate a City representative to coordinate each assignment and/or project with Vendor's personnel.
2. Provide access to City facilities for execution of the work.
3. WRD will provide the Time Clock.

### **3.0 EXECUTION**

#### **3.1 CONTRACT STARTING DATE**

The Contract for the full services shall begin immediately on the effective date of the award of the Contract.

### **4. PAYMENT OF SERVICES**

- 4.1. The City will make payment to the Vendor according to the City's normal policies and procedures.
- 4.2. Before an order can be placed for routine transactions, City will request an Estimate from Vendor with detailed breakdown. City will require breakdown on its own form. Once City has approved the estimated price and submits Requisition for same, it will advise Vendor of the Release Number in order to place the order. Invoices that do not reference the Release Number will not be considered complete or valid.
- 4.3. Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.
- 4.4. Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.
- 4.5. Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The Vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.
- 4.6. Items being billed on Markup line must have corresponding source Invoice, and that total and Markup breakdown must be reflected on Vendor's Invoice to the City. The Markup for items purchased on the percent Markup line, is for markup of items only. No Markup is allowed for taxes or freight charges. The taxes and freight charges will be a straight reimbursement, with no Markup.
- 4.7. Markup will be calculated as the following example:  
  
If the part costs vendor \$100.00,  
  
and the Markup on contract is 10%,  
  
City will reimburse Vendor \$110.00.
- 4.8. Vendor will be responsible for collecting signature and legible name of City employee when delivering goods and/or services and must be able to produce said Proof of Delivery ("POD") upon request. The POD must contain an itemized list of goods and/or services. The POD must accompany each Department's payment packet before presenting the Invoice with all necessary backup to City's Accounts Payable Division. Including copy of POD with Invoice is encouraged and speeds payment processing time.

- 4.9. Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unprocessable are not considered valid.
- 4.10. When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.
- 4.11. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee placing the order.
- 4.12. Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga

Attn: Accounts Payable Division

101 East 11th Street, Suite 101

Chattanooga, TN 37402

acctspayable@chattanooga.gov

and copy sent to:

Moccasin Bend Wastewater Treatment Plant

455 Moccasin Bend Road

Chattanooga, TN 37405

MBacctspayable@chattanooga.gov

BID FORM

Actuator Technician Labor

\$ 43.00 /Hour

Actuator Technician Overtime Labor

\$ 64.50 /Hour

Percent Markup for Materials and Specialty Services

20 /Percent

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED)



(PRINTED NAME)

David Wooden

(BUSINESS NAME)

Industrial Valve Sales & Service

(DATE)

1/26/18

For further information, please see website:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12-106,\\_iran\\_Divestment\\_Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_iran_Divestment_Act-July.pdf)

## Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
  - b. Seek and maintain contracts with minority groups and human relations organizations as available.
  - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.



\_\_\_\_\_  
(Signature of Contractor)

Job Operations Manager, Industrial Value Sales & Service  
(Title and Name of Company)

1/26/18  
(Date)



# City of Chattanooga

Mayor Andy Berke

March 5, 2018

Mr. Justin Holland, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

Subject: 165391 305014 – Programmable Logic Controller Services – Waste  
Resources Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue a blanket contract Programmable Logic Controller (PLC) Services for the Waste Resources Division of the Public Works Department. The contract term will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month periods. The estimated annual expenditure for the contract is \$500,000.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Six (6) responses were received as shown below and on the attachment. Copies of the bids are retained on file and available for review in the Purchasing Office upon request.

#### Bidders

Adman Electric Company  
Tri State Electrical Contractors  
Lord & Company, Inc.

Nabco Electric Company, Inc.  
MR Systems, Inc.  
Revere Control Systems, Inc.

I recommend awarding this blanket contract to Adman Electric Company, 2311 East 28<sup>th</sup> St., Chattanooga, TN 37407. Adman Electric Company offers the lowest bid which meets the specifications for the City of Chattanooga.

Respectfully,

Bonnie Woodward  
Director of Purchasing

Item #	Item	Adman Electric		Nabco Electric Co.		Tri State Electrical Contractors		MR Systems Inc.		Lord & Company		Revere Control Systems	
		Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
1	PLC Technician	\$58.35	\$58.65	\$58.65	\$58.65	\$58.65	\$122.00	\$125.00	\$122.00	\$125.00	\$125.00	\$155.00	\$155.00
2	PLC Technician - OT	\$83.21	\$84.40	\$84.40	\$83.49	\$83.49	\$132.00	\$200.00	\$132.00	\$200.00	\$200.00	\$230.00	\$230.00
3	Control Systems Tech	\$58.35	\$60.95	\$60.95	\$61.14	\$61.14	\$145.00	\$125.00	\$145.00	\$125.00	\$125.00	\$135.00	\$135.00
4	Control Systems Tech - OT	\$83.21	\$87.65	\$87.65	\$87.21	\$87.21	\$155.00	\$200.00	\$155.00	\$200.00	\$200.00	\$185.00	\$185.00
5	PLC Engineer	\$123.90	\$128.80	\$128.80	\$126.50	\$126.50	\$145.00	\$125.00	\$145.00	\$125.00	\$125.00	\$235.00	\$235.00
6	PLC Engineer - OT	\$185.85	\$193.20	\$193.20	\$189.75	\$189.75	\$155.00	\$200.00	\$155.00	\$200.00	\$200.00	\$325.00	\$325.00
7	Planned Project Laborer	\$58.35	1.5 to 2 times	1.5 to 2 times	\$68.59	\$68.59	\$160.00	\$133.00	\$160.00	\$133.00	\$133.00	\$195.00	\$195.00
8	Emergency Project Laborer	\$83.21 - \$108.10	1.5 to 2 times	1.5 to 2 times	\$108.33	\$108.33	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$275.00	\$275.00
9	% Markup -Parts & Material	18%	12%	12%	14%	14%	12.5%	10%	12.5%	10%	10%	10%	10%

PLC Services – Requisition 165391

Lord and Company  
2100 Carolina Pl. Dr.  
Fort Mill, SC 29708

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Nabco Electric Company  
P.O. Box 9397  
Chattanooga, TN 37412

Lawson Electric Company  
409 Spring Street  
Chattanooga, TN 37405

Adman Electric Inc.  
2311 East 28th St.  
Chattanooga, TN 37407

Engineered Software Products  
1075 Progress Circle  
Lawrenceville, GA 30043

Kendall Electric  
2310 Rossville Blvd  
Chattanooga TN 37408

Keystone Machine Technologies  
P.O. Box 24231  
Chattanooga, TN 37422

MRO Inc.  
2474 Clay St.  
Chattanooga, TN 37406

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 01-MAR-18 at 2:00 PM  
**BID NUMBER:** 305014

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**VENDOR**

RFQ

**MATERIALS**

City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
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Requisition No.: 165391  
 Ordering Dept.: Waste Resources  
 Buyer: Geoffrey Hipp 423-643-7233

**DESCRIPTION:**  
 This shall be a twelve (12) month blanket contract for Programmable Logic Controller Services for the Waste Resources Division. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.

- ATTACHMENTS:**
- Specifications
  - Iran Divestment Act
  - Affirmative Action Plan
  - Standard Terms and Conditions:  
 (<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>)

\*\*\* BIDS MUST BE RECEIVED NO LATER THAN \*\*\*  
 \*\*\*\*\* 2:00 PM ON MARCH 1, 2018 \*\*\*\*\*

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING  
 BID NUMBER (305014) ON OUTSIDE PACKAGING

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.

**NOTE:** All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**PRICE ESCALATION CLAUSE:**  
 All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name Adman Electric  
 Address 2311 East 28th Street Chattanooga, TN 37407  
 Phone/Toll-Free No. 423-600-5103  
 Fax No. 423-648-4216  
 E-Mail Address M.Brady@AdmanElectric.com

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 01 MAR-18 at 2:00 PM  
**BID NUMBER:** 305014

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**VENDOR**

**RFQ**

**MAIL TO**

City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person's Name <u>JOE GIBSON</u>					
Estimated Delivery _____					
Minority-Owned Business ___ Small Business ___ Veteran ___					
Minority Woman Owned Business ___ Disabled Veteran ___					
Women-Owned Business ___					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

**TERMS OF PAYMENT:** Net 30

**TELEPHONE NUMBER:** 423-622-5103

**ALL BIDS MUST BE SIGNED** – The undersigned offers the above quoted prices under the conditions contained herein.

**COMPANY:** Adman Electric

**SIGNATURE:** [Signature]

**NAME AND TITLE:** Matt Bradley Estimator

# BID SOLICITATION



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
01-MAR-18 at 2:00 PM  
**BID NUMBER:** 305014

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	PLC Technician	1	Hour	<u>58.35</u>	_____
2	PLC Technician Overtime	1	Hour	<u>83.21</u>	_____
3	Certified Control Systems Technician	1	Hour	<u>58.35</u>	_____
4	Certified Control Systems Technician Overtime	1	Hour	<u>83.21</u>	_____
5	PLC Engineer	1	Hour	<u>123.90</u>	_____
6	PLC Engineer Overtime	1	Hour	<u>185.85</u>	_____
7	Planned Project Labor	1	Dollar	<u>58.35</u>	_____
8	Emergency Project Labor	1	Dollar	1 1/2 / D.O <u>83.21 / 108.10</u>	_____
9	Parts and Materials, % Markup	1	Dollar	<u>1890</u>	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.  
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30

TELEPHONE NUMBER: 423-622-5103

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Adman Electric

SIGNATURE: MBS

NAME AND TITLE: Matt Bradley Estimator

**SPECIFICATIONS  
FOR  
BLANKET CONTRACT  
TO SUPPLY  
PROGRAMMABLE LOGIC CONTROLLER SERVICES  
FOR THE  
WASTE RESOURCES DIVISION  
CITY OF CHATTANOOGA, TENNESSEE  
(January 2018)**

**1.0 GENERAL**

**1.1 SCOPE OF SERVICES**

The Scope of Services included in these Specifications shall be for all labor, benefits, equipment, fuel, and any other related expenses necessary to provide programmable logic controller (PLC) services for the WASTE RESOURCES DIVISION, including the Moccasin Bend Wastewater Treatment Plant (MBWWTP), 455 Moccasin Bend Road, Chattanooga, Tennessee 37405.

It is the responsibility of each bidder to visit both the Moccasin Bend Wastewater Treatment Plant and other locations within the WASTE RESOURCES DIVISION and to become familiar with and have a working knowledge of all types, sizes, and quantities of PLC's, as well as understand any peculiar circumstances that may be associated with the servicing of these units. An inventory of most of the larger PLC's currently in use at Moccasin Bend Wastewater Plant and Wastewater Pump Stations is attached as Appendix A. Appendix A shows the list by Type of PLC. Some smaller PLC's that are not shown on the inventory are in use and may need service occasionally.

**1.2 BASIS OF BIDDING**

The Contractor shall submit one (1) bid on the City's Standard Bid Form. The Bid shall include the cost per hour for labor, and equipment and percent markup on materials and specialized outside services not normally performed by the Vendor.

The cost per hour shall include any and all costs for wages, benefits, indirect costs, overhead and profit, insurance, travel time and any other related direct or indirect cost. The cost per hour shall be for the services of one (1) PLC technician, (1) Certified Control Systems Technician, and also (1) separate cost per hour for (1) PLC engineer and all equipment necessary to perform the work described herein.

In addition, lines are provided for Planned Project Labor and Emergency Project Labor. Upon the awarding of the contract, the Vendor shall only utilize these lines upon prior approval by the Chief Electrician. The Vendor will have the scope of work, as well as specialized labor rates, approved before beginning any work that is to be invoiced on these lines. When invoicing these lines, the Vendor shall provide a copy of their internal regulations of overtime rates that fall outside of the scope of the usual time and a half rates that are covered with the overtime rate on the contract.

Vendor shall include a percent markup for specialty equipment, materials, and services required for the work but not described herein.

The Vendor shall also provide hourly rates for overtime service for the various work described herein. The cost per hour shall start when the vendor is on-site.

***The City of Chattanooga reserves the right to reject any and/or all bids, to waive any information in Bids received, and to accept any Bid which in its opinion may be in the best interest of the city.***

### **1.3 SUBMITTALS**

#### **1.3.1 Bid Bond**

Not Required

#### **1.3.2 Performance Bond**

None Required.

#### **1.3.3 References and Experience**

##### **A. References**

1. The Vendor shall submit a list of five (5) customers for whom the Vendor has performed PLC services during the past three- (3) years and provided labor and equipment and materials to perform similar services.
2. The list shall include names, addresses, telephone numbers, and contact person who is knowledgeable of services provided.

##### **B. Experience**

1. The Vendor shall submit a brief company history of providing the specified services.
2. The Vendor shall provide a brief description of its service facilities and the work performed there.
3. The Vendor shall provide a description of its work force including number of skilled personnel and their length of service with the company.
4. The PLC technician shall have a basic understanding of ladder logic and have at least three (3) years experience in troubleshooting and installing PLC's.
5. The PLC Engineer shall have an engineering degree from an accredited Engineering College in Electrical Engineering or Controls Engineering and possess at least 5 years of experience in designing, installing, and troubleshooting PLC's and control systems.

6. The Vendor shall provide a list of PLC manufacturers for whom it serves as a trained provider of service.

**1.4 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS**

**The Vendor shall comply with rules and conditions found in the City of Chattanooga, Purchasing Department's "General Conditions and Instructions to Bidders" that are a part of the invitation to Bid for the equipment or services specified herein.**

**1.5 LENGTH OF CONTRACT**

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The Vendor shall provide a firm hourly rate for the first year of the Contract.

The City shall have the option of extending the Contract for two (2) additional one (1) year periods at the Vendor's hourly rate.

**1.6 INSURANCE**

The Vendor shall, prior to the award of the Contract, furnish proof and maintain in force the following types of insurance at the minimum limits specified below:

<u>COVERAGES</u>	<u>LIMITS OF LIABILITY</u>
Workmen's Compensation Employer's Liability	Statutory \$750,000
Bodily Injury Liability Except Automobile	\$750,000 each occurrence \$1,500,000 aggregate
Property Damage Liability Except Automobile	\$750,000 each occurrence \$750,000 aggregate
Automobile Bodily Injury Liability	\$750,000 each person \$1,500,000 each occurrence
Automobile Property Damage Excess Umbrella Liability	\$750,000 each occurrence \$3,000,000 each occurrence

Copies of the current insurance certificate(s) shall be provided to the City prior to any work being performed. Insurance shall be kept in force during the entire length of the contract.

## **1.7 WARRANTY**

- A. Programmable Logic Controller (PLC) installation, troubleshooting, repair, and/or replacement.

The Vendor shall warrant and guarantee the work performed for a period of one (1) year following delivery of the work to the City. The work shall be guaranteed and warranted against defective workmanship and materials.

## **2.0 SERVICES AND OTHER REQUIREMENTS**

### **2.1 GENERAL**

#### **2.1.1 *Sole Vendor***

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

#### **2.1.2 *Compliance with Applicable Regulations***

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable statues, rules, ordinances and regulations of, but not limited to, the USEPA, TDOT, OSHA, and any similar federal, state, and local laws or regulations applicable to the Vendor or to the services described herein.

The Vendor's personnel shall comply with all City, Waste Resources Division, and Moccasin Bend WWTP work rules and regulations when on site.

#### **2.1.3 *Inspection***

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative, but the manner and method of providing the services shall be the responsibility of the Vendor.

#### **2.1.4 *Failure to Provide Services and Termination of Contract***

In the event the Vendor:

- a. Fails to initiate services on the date specified or otherwise agreed to;
- b. Fails to provide all of the required documentation for his personnel, insurance, and any other documentation required by these Specifications at the specified times;
- c. After having begun services, abandons them for any reason;
- d. Suspends or refuses to continue services; or
- e. Defaults in any manner in the performance under the terms of the Contract for a period of thirty (30) days (unless the Vendor is prevented from continuing for reasons beyond its control);

The City of Chattanooga shall have the right to terminate the Contract immediately upon the written notification by the City for the reasons listed above and the City shall complete the Contract or have the services completed by another vendor in any reasonable manner at the Vendor's expense.

The City shall have the right to terminate the Contract after giving a thirty-day (30) written notice to the Vendor.

## **2.2 DESCRIPTION OF CONTRACTED SERVICES**

### **2.2.1 General**

- A. The Vendor shall provide all labor, benefits, equipment, fuel, materials, tools, and any other related expenses necessary to provide PLC installation, troubleshooting, and repair and testing services described herein, including pick-up and delivery, for the Waste Resources Division.
- B. The Vendor shall provide the services on an "as needed" basis as requested by the City. The City will attempt to schedule the work to optimize the use of the Vendor's technicians and equipment when it is needed.
- C. The Vendor shall provide the City with a written estimate, including all parts, materials, labor, and shipping costs to complete repairs, reconditioning, and test services on each unit needing repair within five – (5) business days. This estimate shall include a reasonable delivery date for the repairs, reconditioning, and test services. The Vendor shall submit estimates on the City's estimate form.
- D. The Vendor shall perform work on straight time, i.e., non-emergency, unless otherwise noted. Overtime, weekend, or holiday work shall only be performed at the City's direction.
- E. The Vendor shall make available a detailed report of repairs for all equipment that has been installed or repaired and maintain a history for each piece of equipment. This information shall be maintained in a manner that is available to the City for review on line at any time.
- F. Vendor shall provide with each invoice employee Timesheets showing time worked on the job. In the case an employee works overtime, the number of standard work hours must be included prior to any authorized overtime. Timesheets shall include all work performed, indicating the hours of work, use of specialized equipment, and/or use of approved subcontractors. City maintains the right to have Vendor's employees to clock in and out on WRD provided TimeClock. Work Order Numbers are to be specified on all Timesheets and TimeClock transactions. TimeClock information is for WRD use only. Punching the Timeclock does not waive the requirement for employee Timesheets being attached to invoices. TimeClock reports will not be used to pay invoice.

## **2.2.2 Vendor Services**

### **A. PLC installation, troubleshooting, repair, or replacement.**

1. The Vendor shall provide a copy of any changes made to the programming and all updated changes in electronic format on a flash drive with the new program. Vendor shall also provide a narrative of the changes to all hardware or software for all PLC's within 48 hours after the change is made. No changes will be made until approved by a designated City Representative.
2. The Vendor shall provide a technician, on-site, properly trained in the troubleshooting of the PLC within 4 hours or less whenever notified by the City of an emergency need, and within 48 hours for non-emergencies. Most work is anticipated to be non-emergency work. The technician shall inspect, and/or test each PLC in the field. All of the electrical components of each PLC shall be evaluated. Upon completion of this inspection, the Vendor shall prepare for the City a written estimate of the cost and a description of the root cause or failure mode report on each PLC prior to repair, or replacement of the PLC. The City will provide the Vendor with a decision to proceed with the repair and reconditioning or replacement of the PLC.
3. The Vendor shall electrically repair and test the PLC in accordance with requirements of the latest edition of the PLC manufacturer's recommended service guide. The Vendor shall provide a certification upon completion of the work that the repair and testing have been performed in accordance with the manufacturer's recommended practice.
4. If the decision of the City is to replace the PLC, the Vendor shall provide a replacement PLC at the Vendor's cost plus a percentage mark-up included in bid.
5. The Vendor shall be responsible for providing PLC installation and repair services so as not to void the manufacturer's warranty.
6. The Vendor shall transfer ownership to the City of all material, work products, software, hardware, programs, etc. and those shall become City property.

## **2.2.3 City Supplied Services**

The City will provide the following services;

1. Provide reasonable access to City facilities.
2. Provide access to any needed hardware and software programs

## **3.0 EXECUTION**

### **3.1 CONTRACT STARTING DATE**

The Contract for the full services shall begin immediately on the effective date of the award of the Contract.

## 3.2 PAYMENT OF SERVICES

3.2.1. The City will make payment to the Vendor according to the City's normal policies and procedures.

3.2.2. Before an order can be placed for routine transactions, City will request an Estimate from Vendor with detailed breakdown. City will require breakdown on its own form. Once City has approved the estimated price and submits Requisition for same, it will advise Vendor of the Release Number in order to place the order. Invoices that do not reference the Release Number will not be considered complete or valid.

3.2.3. Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.

3.2.4. Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.

3.2.5. Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The Vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.

3.2.6. Items being billed on Markup line must have corresponding source Invoice, and that total and Markup breakdown must be reflected on Vendor's Invoice to the City. The Markup for items purchased on the percent Markup line, is for markup of items only. No Markup is allowed for taxes or freight charges. The taxes and freight charges will be a straight reimbursement, with no Markup.

3.2.7. Markup will be calculated as the following example:

If the part costs vendor \$100.00,  
and the Markup on contract is 10%,  
City will reimburse Vendor \$110.00.

3.2.8. Vendor will be responsible for collecting signature and legible name of City employee when delivering goods and/or services and must be able to produce said Proof of Delivery ("POD") upon request. The POD must contain an itemized list of goods and/or services. The POD must accompany each Department's payment packet before presenting the Invoice with all necessary backup to City's Accounts Payable Division. Including copy of POD with Invoice is encouraged and speeds payment processing time.

3.2.9. Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unprocessable are not considered valid.

3.2.10. When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.

3.2.11. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee placing the order.

3.2.12. Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga  
Attn: Accounts Payable Division  
101 East 11th Street, Suite 101  
Chattanooga, TN 37402  
[acctspayable@chattanooga.gov](mailto:acctspayable@chattanooga.gov)

and copy sent to:

Moccasin Bend Wastewater Treatment Plant  
455 Moccasin Bend Road  
Chattanooga, TN 37405  
[MBacctspayable@chattanooga.gov](mailto:MBacctspayable@chattanooga.gov)

APPENDIX A

PLC Inventory Chattanooga Waste Resources Division -11/17/14

<u>Quantity</u>	<u>PLC</u>	<u>Type</u>
<b>896 TOTAL</b>		
29	3rd Party	some 3rd party module (ie. Horner analog or RTU card)
2	IC200ALG230	VersaMax 4-channel voltage/current input
8	IC200ALG240	VersaMax 8-channel isolated voltage/current input
9	IC200ALG320	VersaMax 4-channel current output
3	IC200ALG430	VersaMax 4/2-channel current/voltage input/output
1	IC200CPU005	VersaMax 128k CPU
8	IC200CPUE05	VersaMax 128k CPU w/ Ethernet
6	IC200EBI001	VersaMax ethernet NIU
14	IC200MDL240	VersaMax 16 point 120 VAC input
3	IC200MDL243	VersaMax 16 point isolated 120 VAC input
9	IC200MDL640	VersaMax 16-point 24 VDC Input
7	IC200MDL930	VersaMax 9-point isolated relay output
11	IC200MDL940	VersaMax 16 point form A isolated 2 A relay output
6	IC200PWR002/012	VersaMax 24 VDC expanded 3.3 VDC power supply
5	IC200PWR101	VersaMax 120/240 V power supply
11	IC200PWR102	VersaMax 120/240 V power supply w/ expanded 3.3 VDC
28	IC200UAA007	VersaMax Micro 120 VAC input/output 28 point
1	IC200UAL004/005/006	VersaMax Micro 23 point w/ analog
1	IC200UDR005	VersaMax Micro 28 point DC/1 DC/11 Relay
1	IC200UDR006	Versamax Micro 28 point DC/DC/Relay
1	IC693ALG220	90-30 4-channel voltage input
48	IC693ALG221	90-30 4-channel current input
5	IC693ALG222	90-30 16-channel voltage input
12	IC693ALG223	90-30 16-channel current input
4	IC693ALG391	90-30 2-channel current output
26	IC693ALG392	90-30 8-channel voltage/current output
18	IC693ALG442	90-30 4 in/2 out voltage/current combination
4	IC693BEM331	90-30 Genius bus controller
29	IC693CHS391	90-30 10-slot CPU baseplate
19	IC693CHS392	90-30 10-slot expansion baseplate
4	IC693CHS393	90-30 10 slot remote baseplate
4	IC693CHS397	90-30 5-slot CPU baseplate
3	IC693CHS398	90-30 5 slot expansion baseplate
1	IC693CMM302	90-30 enhanced genius communications module
2	IC693CMM311	90-30 Serial communications module
10	IC693CMM321	90-30 ethernet communications module
1	IC693CPU311	90-30 5-slot baseplate w/integrated CPU
1	IC693CPU313	90-30 5-slot baseplate w/integrated CPU
3	IC693CPU350	90-30 CPU (Model 350)
6	IC693CPU352	90-30 Basic CPU (gen 3)

1 IC693CPU363	90-30 Modular CPU w/ dual com ports
1 IC693CPU364	90-30 Modular CPU w/ Embedded Ethernet
19 IC693CPU374	90-30 Advanced CPU w/integrated ethernet
2 IC693MAR590	90-30 8/8 channel mixed 120 VAC input/ relay output
1 IC693MDL230	90-30 8 point isolated 120 VAC input
53 IC693MDL240	90-30 16 point 120 VAC input
10 IC693MDL241	90-30 16-point 24 VDC input
9 IC693MDL340	90-30 16 point 120 VAC output, high current
1 IC693MDL634	90-30 8 point 24 VDC pos/neg input
49 IC693MDL645	90-30 16 point 24 VDC input
13 IC693MDL655	90-30 32-point 24 VDC fast input
17 IC693MDL740	90-30 16 point 24 VDC positive logic output
1 IC693MDL753	90-30 32-point 12/24 VDC positive output
51 IC693MDL930	90-30 8 point isolated N.O. relay output
32 IC693MDL940	90-30 16 point N.O. relay output
4 IC693NIU004	90-30 ethernet remote I/O slave module
1 IC693PCM301	90-30 programmable coprocessor
33 IC693PWR321	90-30 120V power supply
26 IC693PWR330	90-30 120V high power supply
1 IC693PWR331	90-30 24 VDC power supply
3 IC693UDR005	Series 90 Micro 16-point 24 VDC Input/12 pt relay output
6 IC694ALG221	Rx3i 4-channel current input
4 IC694MDL660	RX3i 32-point 24 VDC input
1 IC694MDL940	RX3i 16-point relay output
2 IC695CHS007	RX3i 7-slot controller base
4 IC695CHS016	RX3i 16-slot universal backplane
3 IC695CRU320	RX3i Redundant high availability CPU
3 IC695ETM001	RX3i Ethernet module
1 IC695PNC001	RX3i Profinet controller
3 IC695PNS001	RX3i Profinet IO scanner
7 IC695PSA140	RX3i 124 V redundant capable power supply
3 IC695RMX128	RX3i reflexive memory module
6 IC697ALG230	90-70 8-channel voltage/current input
16 IC697ALG320	90-70 4-channel voltage/current output
15 IC697ALG440	90-70 16-channel current input expander
2 IC697ALG441	90-70 16-channel voltage input expander
11 IC697BEM711	90-70 bus receiver module (rack expansion)
5 IC697BEM713	90-70 standard width bus transmitter module (rack expansion)
6 IC697BEM731	90-70 standard width Genius bus controller
7 IC697CBL700	90-70 power supply expansion cable
16 IC697CHS790	90-70 rack
5 IC697CMM742	90-70 ethernet controller
5 IC697CPX772	90-70 512kb fixed memory floating point CPU (486DX4)
1 IC697MDL340	90-70 16-point 120 VAC 2A output
33 IC697MDL653	90-70 32-point 24 VDC input

12 IC697MDL940	90-70 16-point relay output
1 IC697PCM711	90-70 programmable coprocessor
4 IC697PWR710	90-70 120 V 55W power supply
5 IC697PWR711	90-70 120 V 100 W power supply
12 IC754VxI06Mxx	6" monochrome intermediate touch screen
2 IC754VxI12Cxx	12" color intermediate touch screen
<del>1 ST-3218</del>	<del>RSTi 8-channel current input</del>
1 ST-4214	RSTi 4-channel current output
1 STXPNS001	RSTi Profinet IO scanner w/ power supply

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.  
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) MB  
(PRINTED NAME) Matthew Bradley  
(BUSINESS NAME) Adman Electric  
(DATE) 3/1/2018

For further information, please see website:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12-106,\\_Iran\\_Divestment\\_Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf)

## Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
  - b. Seek and maintain contracts with minority groups and human relations organizations as available.
  - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.

6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.



\_\_\_\_\_  
(Signature of Contractor)

*Estimator*

*Adman Electric*

\_\_\_\_\_  
(Title and Name of Company)

*March 1, 2018*

\_\_\_\_\_  
(Date)



# City of Chattanooga

Mayor Andy Berke

March 7, 2018

Mr. Justin Holland, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

Subject: 165407/305012 – Air/Vacuum Relief Valve Maintenance and Support –  
Waste Resources Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue a blanket contract Air/Vacuum Relief Valve Maintenance and Support for the Waste Resources Division of the Public Works Department. The contract term will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month periods. The estimated annual expenditure for the contract is \$150,000.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Two (2) responses were received as shown below and on the attachment. Copies of the bids are retained on file and available for review in the Purchasing Office upon request.

Bidders

H and H Brown, Inc.                      Keefe Plumbing & Heating Co., Inc.

I recommend awarding this blanket contract to H and H Brown, Inc., 1803 Polk St., Chattanooga, TN 37408. H and H Brown, Inc. offers the lowest bid which meets the specifications for the City of Chattanooga.

Respectfully,

Bonnie Woodward  
Director of Purchasing

Bid Tabulation -

RFB # 305012

ARV Maintenance & Support

Item #	Item	H&H Brown	Keefe Plumbing
		Unit Price	Unit Price
1	Labor - 2 man crew	\$101.00	\$100.00
2	Labor - 2 man crew, OT	\$101.00	\$115.00
3	% Markup, Parts and Materials	10%	15%

Air/Vacuum Relief Valve Service – Requisition 165407

Jake Marshall LLC  
2912 South Hickory St.  
Chattanooga, TN 37407

H&H Brown  
1803 Polk St.  
Chattanooga, TN 37408

Chalmers & Kubeck  
1074 Business Park Dr.  
Chattanooga, TN 37419

Keefe Plumbing  
1820 E. 23<sup>rd</sup> St.  
Chattanooga, TN 37404

Chase Service LLC  
6119 Airways Blvd.  
Chattanooga, TN 37421

Associated Mechanical Contractors  
3315 Curtis St.  
Chattanooga, TN 37406

Callahan Mechanical Contractors  
2811 8<sup>th</sup> Ave.  
Chattanooga, TN 37407

T.S. Raulston Inc.  
2000 Holtzclaw Ave.  
Chattanooga, TN 37404

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 27-FEB-18 at 2:00 PM  
**BID NUMBER: 305012**

**BUYER:**  
**PHONE #: (423) 643-7230**  
**DELIVERY REQUIRED:**

**SEALED BIDS**  
 Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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R** RFQ

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T  
O** City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
------	------------	----------	------	------------	-------

Requisition No.: 165407  
 Ordering Dept.: Waste Resources  
 Buyer: Geoffrey Hipp 423-643-7233  
 \*\*\*\*\*

**DESCRIPTION:**  
 This shall be a twelve (12) month blanket contract for Air/Vacuum Relief Valve Maintenance and Support for the Waste Resources Division. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.  
 \*\*\*\*\*

**ATTACHMENTS:**  
 - Specifications  
 - Iran Divestment Act  
 - Affirmative Action Plan  
 - Standard Terms and Conditions:  
 (<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>)  
 \*\*\*\*\*

**\*\*\* BIDS MUST BE RECEIVED NO LATER THAN \*\*\***  
 \*\*\*\*\* 2:00 PM ON FEBRUARY 27, 2018 \*\*\*\*\*  
 \*\*\*\*\*

PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305012) ON OUTSIDE PACKAGING

ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION, FREIGHT ALLOWED.  
 \*\*\*\*\*

**NOTE:** All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.  
 \*\*\*\*\*

**PRICE ESCALATION CLAUSE:**  
 All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.  
 \*\*\*\*\*

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name H. and H. Brown, Inc. \_\_\_\_  
 Address 1803 Polk Street Chattanooga, TN 37408  
 Phone/Toll-Free No. (423) 267-9655 \_\_\_\_  
 Fax No. (423) 267-9665 \_\_\_\_  
 E-Mail Address mjoy@handhbrown.com

# BID SOLICITATION



**City of Chattanooga**  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

**BID OPENING DATE AND TIME:**  
 27-FEB-18 at 2:00 PM

**BID NUMBER: 305012**

**BUYER:**  
**PHONE #:** (423) 643-7230  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

**VENDOR**

RFQ

**MAYOR**

City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Contact Person's Name Blaine Helton _____ Estimated Delivery February 28, 2018 _____ Minority-Owned Business ___ Small Business ___ Veteran ___ Minority Woman Owned Business ___ Disabled Veteran ___ Women-Owned Business ___					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

**TERMS OF PAYMENT:** net 30 days \_\_\_\_\_  
**TELEPHONE NUMBER** (423)267-9655 \_\_\_\_\_

**ALL BIDS MUST BE SIGNED** – The undersigned offers the above quoted prices under the conditions contained herein.

**COMPANY:** H. and H. Brown, Inc.  
**SIGNATURE:**   
**NAME AND TITLE:** Hamilton L. Brown, President

# BID SOLICITATION



City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V  
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RFQ

BID OPENING DATE AND TIME:  
 27-FEB-18 at 2:00 PM

BID NUMBER: 305012

BUYER:  
 PHONE #: (423) 643-7230  
 DELIVERY REQUIRED:

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City of Chattanooga  
 101 East 11th Street, Suite G13  
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Air Relief Valve Labor - 2 man crew	1	Hour	\$101.00	\$101.00
2	Air Relief Valve Overtime Labor - 2 man crew	1	Hour	\$101.00	\$101.00
3	Parts and Materials, % Markup	1	Each	10 %	10 %

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: net 30 days \_\_\_\_\_

TELEPHONE NUMBER: (423)267-9655 \_\_\_\_\_

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: H. and H. Brown, Inc. \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

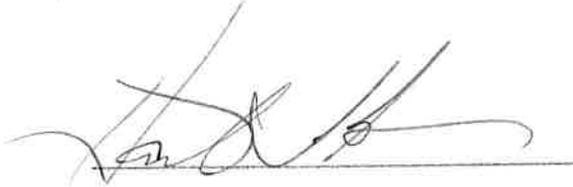
NAME AND TITLE: Hamilton L. Brown, President

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.

Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED)



(PRINTED NAME)

Hamilton L. Brown, President

(BUSINESS NAME)

H. and H. Brown, Inc.

(DATE)

2/27/2018

For further information, please see website:

[https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12-106,\\_Iran\\_Divestment\\_Act-July.pdf](https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf)

## Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. During the term of all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, the following non-discriminatory hiring practices shall be employed to provide employment opportunities for minorities and women:
  - a. All help wanted ads placed in newspapers or other publications shall contain the phrase "Equal Employment Opportunity Employer".
  - b. Seek and maintain contracts with minority groups and human relations organizations as available.
  - c. Encourage present employees to refer qualified minority group and female applicants for employment opportunities.
  - d. Use only recruitment sources which state in writing that they practice equal opportunity. Advise all recruitment sources that qualified minority group members and women will be sought for consideration for all positions when vacancies occur.

5. Minority statistics are subject to audit by City of Chattanooga staff or other governmental agency.
6. The Contractor agrees to notify the City of Chattanooga of any claim or investigation by State or Federal agencies as to discrimination.



\_\_\_\_\_  
(Signature of Contractor)

President, H. and H. Brown, Inc.

\_\_\_\_\_  
(Title and Name of Company)

February 27, 2018

\_\_\_\_\_  
(Date)



# City of Chattanooga

Mayor Andy Berke

March 7, 2018

**Mr. Justin Holland**  
Administrator, Public Works Department  
Facilities Management Division  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 542771 – Building Automation Systems  
Installation & Service – Facilities Management Division – Public Works  
Department**

**Dear Mr. Holland:**

**Council approval is recommended to renew Blanket PO No. 542771 for Building Automation Systems Installation & Service, Facilities Management Division, Public Works Department. The City of Chattanooga is renewing the first (1<sup>st</sup>) renewal option for twelve (12) months through March 23, 2019 for an estimated annual amount of \$275,000. A copy of the signed letter from vendor and copy of the contract are enclosed.**

**TCA 6-56-304.2 allows this single source blanket contract exempted from the usual advertising and bidding requirements. Attached are the letters from Delta Controls Inc. Bid is retained on file in the Purchasing Office for your review upon request.**

**I recommend renewing Blanket PO No. 542771 for Building Automation Systems Installation & Service to Electronic Controls, Inc, 4129 South Creek Road, Chattanooga, TN 37406.**

**Respectfully yours,**

**Bonnie Woodward**  
Director of Purchasing

**BW/mlm**

**Attachments**



**City of Chattanooga**  
Mayor Andy Berke

February 15, 2018

Electronic Controls, Inc.  
Attn: Wade Walraven  
4129 South Creek Road  
Chattanooga, TN 37406

Subject: 542771 – Building Automation Systems Installation & Service

Dear Mr. Walraven:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be March 23, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to [mmckeel@chattanooga.gov](mailto:mmckeel@chattanooga.gov) if you agree to renew.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Wade Walraven Date: 2-16-2018

Sincerely,

A handwritten signature in cursive script, appearing to read "Mark McKeel".

Mark McKeel, Buyer  
City of Chattanooga  
Phone: (423) 643-7236 Fax: (423) 643-7244

**Delta Controls Inc.**  
17850 - 56th Avenue  
Surrey BC V3S1C7 Canada  
Telephone + 604.574.9444  
Facsimile + 604.574.7793



Mr. Cary Bohannon  
Director of General Services  
City of Chattanooga  
274 East 10<sup>th</sup> Street  
Chattanooga, TN 37402

February 1, 2017

Subject: Delta Controls Representation - Electronic Controls, Inc.

Dear Mr. Bohannon,

Delta Controls and Electronic Controls, Inc. appreciates the City of Chattanooga as a client as well as your continued business.

This correspondence confirms that Electronic Controls, Inc. is an authorized Delta Controls partner in good standing and has held that status with us for many years. They maintain a well trained staff and are fully authorized to market, design, install, commission and service all of Delta Controls building automation, lighting and security related products and systems.

Further, Electronic Controls, Inc. is the exclusive and sole authorized representative for the City of Chattanooga projects and service for Delta Controls.

If you should have any questions or seek further information, please feel free to contact me.

Regards:

A handwritten signature in black ink that reads "John A. Mitro". The signature is written in a cursive style.

John Mitro  
Business Development Manager – US East  
Office: 724-776-4243

CC: Wade Walraven - ECI

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 580509 Vendor Alternate ID: 12599  Electronic Controls Inc 4129 South Creek Rd Chattanooga, TN 37406	PO Date: 23-MAR-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542771</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>		<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 148779 / 304587 Ordering Dept.: General Services Buyer: Mark McKeel Phone No.: 423-643-7236  Items Being Purchased: Building Automation Systems Installation & Service  ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy  This Shall Be A Twelve (12) Month Blanket Contract To Supply Building Automation Systems Installation and Service City Wide, General Services.  The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****  Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

\*\*\*\*\* NOTICE \*\*\*\*\*

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



City of Chattanooga  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 580509 Vendor Alternate ID: 12599  Electronic Controls Inc 4129 South Creek Rd Chattanooga, TN 37406	PO Date: 23-MAR-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>542771</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>		<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--	--	--

Requestor	Requisition Number	Bid Number						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Line Nbr</th> <th style="width: 40%;">Item ID - Item Description</th> <th style="width: 10%;">Quantity</th> <th style="width: 10%;">Unit</th> <th style="width: 10%;">Unit Price</th> <th style="width: 10%;">Total</th> </tr> </thead> </table> <p>QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.</p> <p>Purchase Order issued in accordance with Electronics Controls, Inc. bid received on February 23, 2017 is hereby made part of this contract.</p> <p>City Council approved on March 21, 2017.</p> <p>Contract dates: March 24, 2017 to March 23, 2018</p> <p>Vendor Contact: Wade Walraven                      Phone No.: 423-629-4014                      Fax No.: 423-629-4177                      E-mail: wwalraven@eci-ims.com</p> <p>The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms &amp; Conditions, and the bid or quotation.</p> <p>Representative: <u>Wade Walraven</u>      Agreed to and accepted by:</p> <p>Title: <u>Vice-President</u>      CITY OF CHATTANOOGA, TENNESSEE</p> <p>Date: <u>3-23-2017</u>      Name/Title: <u>Mark McKeel, Buyer</u></p> <p>Department: <u>PURCHASING</u></p>	Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total		
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total			

\*\*\*\*\* NOTICE \*\*\*\*\*

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 580509 Vendor Alternate ID: 12599  Electronic Controls Inc 4129 South Creek Rd Chattanooga, TN 37406
--	--

PO Date: 23-MAR-17 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 542771</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Annual Maintenance	0.00	Year	\$ 1,687.0000	\$ 0.00
2	Labor; Installation	0.00	Hour	\$ 72.0000	\$ 0.00
3	Labor; Maintenance & Support	0.00	Hour	\$ 75.0000	\$ 0.00
4	Labor; Programming Support	0.00	Hour	\$ 85.0000	\$ 0.00
5	70% Discount for Materials from Delta Controls Catalog	0.00	Each	\$ 1.0000	\$ 0.00
6	60% Discount for Materials from Electronic Controls Catalog	0.00	Each	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

\*\*\*\*\* NOTICE \*\*\*\*\*

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order, (2) City of Chattanooga Purchase Order Standard Terms and Conditions, (3) Vendor's response to the bid or quotation, and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



# City of Chattanooga

Mayor Andy Berke

March 7, 2017

**Mr. Justin Holland**  
Administrator, Public Works Department  
Facilities Management Division  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO Nos. 537403 & 537404 – Janitorial & Cleaning Supplies – City Wide – Facilities Management Division – Public Works Department**

**Dear Mr. Holland:**

Council approval is recommended to renew Blanket PO Nos. 537403 & 537404 for Janitorial & Cleaning Supplies, City Wide, Facilities Management Division, Public Works Department. The City of Chattanooga is renewing the second (2<sup>nd</sup>) contract renewal option for twelve (12) months through March 20, 2019 with one (1) renewal option remaining for an estimated annual amount of \$150,000. A copy of the signed letters from vendors and a copy of the contracts are enclosed.

The invitation to bid was sent to thirty-two (32) vendors as well as formally advertised. Bids were received from eight (8) vendors. Bids are retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO Nos. 537403 & 537404 for Janitorial & Cleaning Supplies to American Paper & Twine Company, 2134 Amnicola Highway, Chattanooga, TN 37406 and Jacobs Paper Company, 1300 Chestnut Street, Chattanooga, TN 37402.

Respectfully yours,

**Bonnie Woodward**  
Director of Purchasing

BW/mlm

Attachments



**City of Chattanooga**  
Mayor Andy Berke

February 15, 2018

American Paper & Twine Company  
Attn: Chris Romito  
2134 Amnicola Highway  
Chattanooga, TN 37406

Subject: 537403 – Janitorial & Cleaning Supplies

Dear Mr. Romito:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be March 20, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to [mmckeel@chattanooga.gov](mailto:mmckeel@chattanooga.gov) if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: \_\_\_\_\_

*Beth O'Kelly*

Date: \_\_\_\_\_

*3-1-18*

Sincerely,

*Mark McKeel*

Mark McKeel, Buyer  
City of Chattanooga  
Phone: (423) 643-7236 Fax: (423) 643-7244

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 19428  Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406
--	---

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
--

<b>Purchase Order Number</b> <b>537403</b>
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Requisition / Bid No.: 126157 / 304079 Ordering Dept.: General Services / City Wide Buyer: Mark McKeel Phone No.: 423-643-7236  Items Being Purchased: Janitorial / Cleaning Supplies  ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy.  This Shall Be A Twelve (12) Month Blanket Contract To Supply Janitorial / Cleaning Supplies.  The Contract Term May Be Renewed For An Additional Three (3) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****  Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 19428
	Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537403</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
QUANTITIES ARE ESTIMATES ONLY, THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THIS CONTRACT.					
Purchase Order issued in accordance with American Paper & Twine Company bid received on February 16, 2016 is hereby made part of this contract.					
City Council approved on March 15, 2016					
Contract dates: March 21, 2016 to March 20, 2017					
Vendor Contact: Chris Romito Phone No.: 423-622-8008 Fax No.: 423-551-7857 E-mail: cromito@aptcommerce.com					
The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.					
Representative: _____		Agreed to and accepted by:			
Title: _____		CITY OF CHATTANOOGA, TENNESSEE			
Date: _____		Name/Title: _____			
		Department: _____			

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
	Change Order #1 ----- Contract has been extended an additional twelve (12) months. The new contract performance date is March 20, 2018. ----- City Council approved contract renewal on March 14, 2017 ----- 1st Renewal				

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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Change Order #2					
American Paper & Twine has asked for a price increase on five (5) items:					
		Old Price	New Price		
1.	Line 8 - Air Freshner - Apple Scent	\$28.29	\$29.16	+ .97	
2.	Line 23 - Disinfectant Spray	\$33.00	\$33.96	+ .97	
3.	Line 32 - Dust Mop Treatment	\$36.54	\$37.92	+ .96	
4.	Line 62 - Oven & Grill Cleaner	\$31.58	\$32.88	+ .96	
5.	Line 79 - Stainless Steel Cleaner	\$37.56	\$39.00	+ .96	
The average of the increase is 3%. Purchasing approved the increase on March 21, 2017.					

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	409' Spray & Wipe Cleaner; Clorox, Catalog No. 765626 (12 per Case)	0.00	Case	\$ 32.0759	\$ 0.00
2	19" Treated Buffing Pads; Americo, Catalog No. 047967 (5 per Case)	0.00	Case	\$ 10.9100	\$ 0.00
3	20" Buffing Pads - Black; Americo, Catalog No. 047970 (5 per Case)	0.00	Case	\$ 11.7920	\$ 0.00
4	20" Buffing Pads - White; Americo, Catalog No. 519762 (5 per Case)	0.00	Case	\$ 11.7920	\$ 0.00
5	20" Buffing Pads - Red; Americo, Catalog No. 519759 (5 per Case)	0.00	Case	\$ 11.7920	\$ 0.00
6	20" Long Handle Brush; Carlisle, Catalog No. 168354 (12 per Case)	0.00	Case	\$ 66.5280	\$ 0.00
7	3M Gm Nylon Scour Pads; Americo, Catalog No. 519787 (20 per Case)	0.00	Case	\$ 12.6060	\$ 0.00
8	Air Freshener Aerosol Apple Scent - 20 oz; Claire, Catalog No. 763584 (12 per Case)	0.00	Case	\$ 29.1600	\$ 0.00
9	Ajax - 21 oz Can; Ajax, Catalog No. 743401 (24 per Case)	0.00	Case	\$ 22.2760	\$ 0.00
10	Anti-Bacterial Soap; Deb Azure, Catalog No. 756013 (6 per Case)	0.00	Case	\$ 35.4200	\$ 0.00

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PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 537403</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Anti-Bacterial Soap, Liquid; Dial, Catalog No. 757762 (4 gal per Case)	0.00	Case	\$ 39.6880	\$ 0.00
12	Broom, Warehouse #32 with 1 1/8" Handel, 32 oz; Little Rock Broom, Catalog No. 171603	0.00	Each	\$ 6.7650	\$ 0.00
13	Brute Bucket, Round, 14 quart, Gray; Continental, Catalog No. 910778	0.00	Each	\$ 5.9520	\$ 0.00
14	CDC 10 Disinfectant; Spartan, Catalog No. 770701 (12 quarts per Case)	0.00	Case	\$ 20.5480	\$ 0.00
15	Carpet Cleaner Commercial Shampoo; Venture Tech, Catalog No. 046777 (4 gal per Case)	0.00	Case	\$ 15.1800	\$ 0.00
16	Clorox (NO SUB), 121 oz; Clorox, Catalog No. 744459 (3 per Case)	0.00	Case	\$ 11.8470	\$ 0.00
17	Cotton Rags, 25lb.; Hospeco, Catalog No. 521246	0.00	Box	\$ 18.9420	\$ 0.00
18	Cotton Rags, Blue; Hospeco, Catalog No. 041893	0.00	Box	\$ 37.9500	\$ 0.00
19	Deck Mop, 4-Ply Cotton, 32 oz; GSC, Catalog No. 047887 (6 per Case)	0.00	Case	\$ 31.8780	\$ 0.00
20	Dishwasher Soap, 75 oz; Palmolive, Catalog No. 745406 (6 per Case)	0.00	Case	\$ 22.3700	\$ 0.00

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	Dishwashing Liquid, 32 oz; Pink Luster, Catalog No. 049583 (12 per Case)	0.00	Case	\$ 18.6340	\$ 0.00
22	Disinfectant Bowl & Urinal Cleaner, 9% Phosphoric Acid; AmeriClean, Catalog No. 770740 (12 quarts per Case)	0.00	Case	\$ 13.5080	\$ 0.00
23	Disinfectant Spray, Hospital, Quat, 15.5 oz; Claire, Catalog No. 762789 (12 per Case)	0.00	Case	\$ 33.9600	\$ 0.00
24	Disinfectant Spray, Hospital, Detergent Deod. Quat, Lemon; AmeriClean, Catalog No. 773303 (4 gal per Case)	0.00	Case	\$ 19.4480	\$ 0.00
25	Disinfectant Spray, Hospital Grade, Mint 10; AmeriClean, Catalog No. 768014 (4 gal per Case)	0.00	Case	\$ 18.7000	\$ 0.00
28	Dust Mop Covers, 5 x 36"; GSC, Catalog No. 515395	0.00	Each	\$ 7.7330	\$ 0.00
29	Dust Mop Frames, 5 x 36"; Rubbermaid, Catalog No. 515208	0.00	Each	\$ 2.3550	\$ 0.00
30	Dust Mop Handles, Rubbermaid 60" Snap-on; GSC, Catalog No. 042235	0.00	Each	\$ 5.8640	\$ 0.00
31	Dust Mop Refills, 3 x 36"; GSC, Catalog No. 046765	0.00	Each	\$ 5.1040	\$ 0.00
32	Dust Mop Treatment, 20 oz; Claire, Catalog No. 771204 (12 per Case)	0.00	Case	\$ 37.9200	\$ 0.00

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
33	End Bac Disinfectant Spray; End Bac, Catalog No. 041279 (12 per Case)	0.00	Each	\$ 4.8520	\$ 0.00
34	Floor Squeegees, Standard Straight Blade; Rubbermaid, Catalog No. 900000	0.00	Each	\$ 11.1650	\$ 0.00
35	Floor Squeegees, Standard Straight Blade, 36"; Rubbermaid, Catalog No. 900000	0.00	Each	\$ 15.8840	\$ 0.00
36	Foward Cleaner DC; AmeriClean, Catalog No. 773303 (4 gal per Case)	0.00	Case	\$ 19.4480	\$ 0.00
37	Furniture Polish, 18 oz; Pledge, Catalog No. 771066 (6 per Case)	0.00	Case	\$ 28.5450	\$ 0.00
38	Glass Cleaner; AmeriClean, Catalog No. 765632 (12 per Case)	0.00	Case	\$ 15.0150	\$ 0.00
39	Glass Cleaner, Gallon; Windex, Catalog No. 765630 (4 gal per Case)	0.00	Case	\$ 36.3770	\$ 0.00
40	Gloves, Latex, Exam Powder Free, Small; AmeriClean, Catalog No. 389035 (100 per Box)	0.00	Box	\$ 3.8500	\$ 0.00
41	Gloves, Latex, Exam Powder Free, Large; AmeriClean, Catalog No. 389056 (100 per Box)	0.00	Box	\$ 3.8500	\$ 0.00
42	Gloves, Latex, Exam Powder Free, X-Large; AmeriClean, Catalog No. 389062 (100 per Box)	0.00	Box	\$ 3.8500	\$ 0.00

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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
43	Gloves, Latex, Exam Powdered, Large; Tradex, Catalog No. 388723 (100 per Box)	0.00	Box	\$ 3.8060	\$ 0.00
44	Gloves, Vinyl, Exam Powdered, Large; Tradex, Catalog No. 388800 (100 per Box)	0.00	Box	\$ 2.3320	\$ 0.00
45	GOJO Orange Pumice Hand Soap Pro 2000 Industrial, 2L 67 oz; Go Jo, Catalog No. 753803 (4 per Case)	0.00	Case	\$ 52.8670	\$ 0.00
46	GOJO Hand Cleaner, 5 oz; Go Jo, Catalog No. 754692 (12 per Case)	0.00	Case	\$ 4.2570	\$ 0.00
47	GOJO Original Formula Hand Cleaner, 4.5#; Go Jo, Catalog No. 753768 (6 per Case)	0.00	Case	\$ 68.2670	\$ 0.00
48	HDQ Neutral Cleaner; Spartan, Catalog No. 770693 (4 gal per Case)	0.00	Case	\$ 38.5650	\$ 0.00
49	Hand Sanitizer, Kimberly Clark; Deb Azure, Catalog No. 756046 (6 per Case)	0.00	Case	\$ 42.5700	\$ 0.00
50	Hand Sanitizer, Purell, Pump; Go Jo-Purell, Catalog No. 753766	0.00	Each	\$ 3.1680	\$ 0.00
51	Hand Sanitizer, Purell, Refills; Go Jo-Purell, Catalog No. 046813	0.00	Each	\$ 8.6790	\$ 0.00
52	Handle, Threaded Red Vinyl Covered Metal 60"; GSC-Wood Handle, Catalog No. 166702 (12 per Case)	0.00	Case	\$ 26.2680	\$ 0.00

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Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406	

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	City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
53	Handle, Wood Tapered 54" L, 1 1/8" D; GSC, Catalog No. 166405	0.00	Each	\$ 2.1560	\$ 0.00
54	Insect Spray, 20 oz; Spartan, Catalog No. 039825 (12 per Case)	0.00	Case	\$ 34.8260	\$ 0.00
55	Lava Soap, Professional Line, 4 oz Bars; Lava, Catalog No. 747055 (48 per Case)	0.00	Case	\$ 35.2000	\$ 0.00
56	Lotion Soap, Sani-Fresh, 800ml; Go Jo 9128, Catalog No. 753724 (12 per Case)	0.00	Case	\$ 27.0600	\$ 0.00
57	Lysol Spray, Original Scent, 19 oz; Lysol, Catalog No. 762609 (12 per Case)	0.00	Case	\$ 61.2590	\$ 0.00
58	Mop, Poly Twine Deck #16, 16 oz; GSC, Catalog No. 397000	0.00	Each	\$ 2.9810	\$ 0.00
59	Mop Bucket with Wringer; Continental, Catalog No. 041030	0.00	Each	\$ 44.5500	\$ 0.00
60	Mop Head, 8-Ply, Cotton, 24 oz; GSC, Catalog No. 039213 (12 per Case)	0.00	Case	\$ 46.0680	\$ 0.00
61	NL Lysol Disinfectant, Deod., Cleaner; Lysol, Catalog No. 762465 (4 gal per Case)	0.00	Case	\$ 42.6140	\$ 0.00
62	Oven & Grill Cleaner, Aerosol, 20 oz; Claire, Catalog No. 763448 (12 per Case)	0.00	Case	\$ 32.8800	\$ 0.00

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<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 19428
	Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 537403</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
63	Pine Sol Cleaner, 24 oz; Pine Sol, Catalog No. 758832 (12 per Case)	0.00	Case	\$ 23.1000	\$ 0.00
64	Pink Liquid Hand Soap; AmeriClean, Catalog No. 039699 (4 per Case)	0.00	Case	\$ 11.2640	\$ 0.00
65	Pink Perfection Dish Detergent; Pink Luster, Catalog No. 744972 (4 gal per Case)	0.00	Case	\$ 16.4560	\$ 0.00
66	Pledge Orange Cleaner, 16 oz; Pledge, Catalog No. 079482 (6 per Case)	0.00	Case	\$ 21.9100	\$ 0.00
67	ProSafe Sprayer; Tolco, Catalog No. 769828/769815 (3 per Package)	0.00	Package	\$ 2.7260	\$ 0.00
68	Purple K Degreaser Concentrate; AmeriClean, Catalog No. 768895 (4 gal per Case)	0.00	Case	\$ 15.1360	\$ 0.00
69	Push Brooms, 24" Horse Hair Blend; Rubbermaid, Catalog No. 905201	0.00	Each	\$ 10.2520	\$ 0.00
70	Rest Stop RTU Rest Cleaner; AmeriClean, Catalog No. 770721 (12 quarts per Case)	0.00	Case	\$ 14.0580	\$ 0.00
71	Skin So Soft Hand Soap; Venture Tech, Catalog No. 756632 (4 gal per Case)	0.00	Case	\$ 19.5360	\$ 0.00
72	Spartan On & On Equal 25% Solid; Spartan, Catalog No. 770500 (4 gal per Case)	0.00	Case	\$ 42.9440	\$ 0.00

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 19428
	Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537403</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
73	Spartan Rinse Free Stripper; Spartan, Catalog No. 770560 (4 gal per Case)	0.00	Case	\$ 29.3040	\$ 0.00
74	Spartan Soap & Body Shampoo; Spartan, Catalog No. 770844 (4 gal per Case)	0.00	Case	\$ 31.4050	\$ 0.00
75	Spic & Span, 27 oz; Spic N-Span, Catalog No. 745000 (12 per Case)	0.00	Case	\$ 82.7640	\$ 0.00
76	Sponges, 6 x 3.3 x 1; Disco, Catalog No. 048702 (48 per Case)	0.00	Case	\$ 48.0160	\$ 0.00
77	Spray Bottles, 32 oz; Pipeline, Catalog No. 769844	0.00	Each	\$ 0.4100	\$ 0.00
78	Sprayer for 32 oz. Bottles, 9 3/4"; Continental, Catalog No. 042075	0.00	Each	\$ 0.3300	\$ 0.00
79	Stainless Steel Cleaner, Non-Smearable; Claire, Catalog No. 765618 (12 per Case)	0.00	Case	\$ 39.0000	\$ 0.00
80	Street Brooms, 16" Heavy PPY; Rubbermaid, Catalog No. 963719	0.00	Each	\$ 10.6040	\$ 0.00
81	Tide Ultra Liquid, 50 oz; Tide, Catalog No. 744601 (6 per Case)	0.00	Case	\$ 53.0640	\$ 0.00
82	Truck Wash, 1 Gallon; Spartan, Catalog No. 954632 (4 per Case)	0.00	Case	\$ 28.7000	\$ 0.00

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number:
	Vendor Alternate ID: 19428
Amer Paper & Twine Co 2134 Amnicola Hwy Chattanooga, TN 37406	

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537403</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
83	Truck Wash Brush, 9"; Wilen, Catalog No. 900000 (12 per Case)	0.00	Case	\$ 114.7080	\$ 0.00
84	Truck Wash Mitts; Lambskin, Catalog No. 900000 (12 per Box)	0.00	Box	\$ 90.0000	\$ 0.00
85	Urinal Screen, 3 oz; SaniScreen, Catalog No. 760327 (12 per Case)	0.00	Case	\$ 74.2500	\$ 0.00
86	Utility Brush, Long Handle, Nylon, White; Carlisle, Catalog No. 168354 (12 per Case)	0.00	Case	\$ 66.5280	\$ 0.00
87	Wasp & Hornet Killer, 20 oz; Spartan, Catalog No. 771715 (12 per Case)	0.00	Case	\$ 37.7520	\$ 0.00
88	Wastebasket, Black, Rectangular, 28 quart (15"H x 14"W x 10.5"D); Continental, Catalog No. 041029 (12 per Case)	0.00	Case	\$ 38.2800	\$ 0.00
89	Window Squeegee, 12"; Haviland, Catalog No. 170095	0.00	Each	\$ 4.2680	\$ 0.00
90	Janitorial & Cleaning Supplies Not Listed Above; - 30 %	0.00	Each	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

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# City of Chattanooga

Mayor Andy Berke

February 15, 2017

Jacobs Paper Company  
Attn: Michael Hanan  
1300 Chestnut Street  
Chattanooga, TN 37402

Subject: 537404 – Janitorial & Cleaning Supplies

Dear Mr. Hanan:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be March 20, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to [mmckeel@chattanooga.gov](mailto:mmckeel@chattanooga.gov) if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Michael Hanan

Digitally signed by Michael Hanan  
DN: cn=Michael Hanan, o=Jacobs Paper Co., ou=mmckeel@jacobspaper.com, c=US  
Date: 2018.02.15 11:25:48 -0500

Date: 2/15/2018

Sincerely,

Mark McKeel, Buyer  
City of Chattanooga  
Phone: (423) 643-7236 Fax: (423) 643-7244

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257  Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402
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PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
Requisition / Bid No.: 126157 / 304079 Ordering Dept.: General Services / City Wide Buyer: Mark McKeel Phone No.: 423-643-7236  Items Being Purchased: Janitorial / Cleaning Supplies  ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> If you can't download call buyer for a copy.  This Shall Be A Twelve (12) Month Blanket Contract To Supply Janitorial / Cleaning Supplies.  The Contract Term May Be Renewed For An Additional Three (3) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  **** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****  Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257
	Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
QUANTITIES ARE ESTIMATES ONLY. THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THIS CONTRACT.					
Purchase Order issued in accordance with Jacobs Wholesale Paper Company bid received on February 17, 2016 is hereby made part of this contract.					
City Council approved on March 15, 2016					
Contract dates: March 21, 2016 to March 20, 2017					
Vendor Contact: Michael Hanan Phone No.: 423-266-2728 Fax No.: 423-266-1478 E-mail: michaelh@jacobspaper.com					
The undersigned hereby agrees to perform the services in accordance with the terms and conditions as set forth in this Purchase Order, the City of Chattanooga Standard Terms & Conditions, and the bid or quotation.					
Representative: _____		Agreed to and accepted by:			
Title: _____		CITY OF CHATTANOOGA, TENNESSEE			
Date: _____		Name/Title: _____			
		Department: _____			

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Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257
	Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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Requestor		Requisition Number		Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
	Change Order #1				
	Contract has been extended an additional twelve (12) months. The new contract performance date is March 20, 2018.				
	City Council approved contract renewal on March 14, 2017.				
	1st Renewal				

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257
	Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	'409' Spray & Wipe Cleaner; Betco, Catalog No. B17312 (12 per Case)	0.00	Case	\$ 22.6000	\$ 0.00
2	19" Treated Buffing Pads; Americo, Catalog No. 403419 (5 per Case)	0.00	Case	\$ 13.0000	\$ 0.00
3	20" Buffing Pads - Black; Americo, Catalog No. 400120 (5 per Case)	0.00	Case	\$ 13.0000	\$ 0.00
4	20" Buffing Pads - White; Americo, Catalog No. 401220 (5 per Case)	0.00	Case	\$ 13.0000	\$ 0.00
5	20" Buffing Pads - Red; Americo, Catalog No. 404420 (5 per Case)	0.00	Case	\$ 13.0000	\$ 0.00
6	20" Long Handle Brush; Netchoice, Catalog No. N00731 (12 per Case)	0.00	Case	\$ 3.4500	\$ 0.00
7	3M Gm Nylon Scour Pads; Americo, Catalog No. 510118 (20 per Case)	0.00	Case	\$ 4.7600	\$ 0.00
8	Air Freshener Aerosol Apple Scent - 20 oz; Apple Delight, Catalog No. 45620 (12 per Case)	0.00	Case	\$ 29.0000	\$ 0.00
9	Ajax - 21 oz Can; Colgate-Palmolive, Catalog No. CPC14278 (24 per Case)	0.00	Case	\$ 22.8200	\$ 0.00
10	Anti-Bacterial Soap; Kimberly Clark, Catalog No. KCC91554CT (6 per Case)	0.00	Case	\$ 53.8600	\$ 0.00

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257
	Jacobs Wholesale Paper Co, 1300 Chestnut St Chattanooga, TN 37402

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	Anti-Bacterial Soap, Liquid; Boardwalk, Catalog No. BWK430 (4 gal per Case)	0.00	Case	\$ 32.7200	\$ 0.00
12	Broom, Warehouse #32 with 1 1/8" Handel, 32 oz; Netchoice, Catalog No. N00712	0.00	Each	\$ 5.3600	\$ 0.00
13	Brute Bucket, Round, 14 quart, Gray; Rubbermaid, Catalog No. RCP2963	0.00	Each	\$ 9.2300	\$ 0.00
14	CDC 10 Disinfectant; Betco, Catalog No. B07012 (12 quarts per Case)	0.00	Case	\$ 20.4600	\$ 0.00
15	Carpet Cleaner Commercial Shampoo; Betco, Catalog No. B40204 (4 gal per Case)	0.00	Case	\$ 42.5800	\$ 0.00
16	Clorox (NO SUB), 120 oz; Clorox, Catalog No. CLO30966 (3 per Case)	0.00	Case	\$ 13.5000	\$ 0.00
17	Cotton Rags, 25lb.; Hospeco, Catalog No. HOS135-25	0.00	Box	\$ 15.4600	\$ 0.00
18	Cotton Rags, Blue; Hospeco, Catalog No. BR539-25	0.00	Box	\$ 43.4000	\$ 0.00
19	Deck Mop, 4-Ply Cotton, 32 oz; Odell, Catalog No. O31 (6 per Case)	0.00	Case	\$ 6.9900	\$ 0.00
20	Dishwasher Soap, 75 oz; Betco, Catalog No. B11004 (6 per Case)	0.00	Case	\$ 22.5400	\$ 0.00

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257  Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402
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PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number</b> <b>537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	Dishwashing Liquid, 32 oz; Celeste, Catalog No. 644322 (12 per Case)	0.00	Case	\$ 22.9300	\$ 0.00
22	Disinfectant Bowl & Urinal Cleaner, 9% Phosphoric Acid; Betco, Catalog No. B07212 (12 quarts per Case)	0.00	Case	\$ 18.0000	\$ 0.00
23	Disinfectant Spray, Hospital, Quat, 15.5 oz; Hospital Surface Disinfect, Catalog No. 457120 (12 per Case)	0.00	Case	\$ 32.5000	\$ 0.00
24	Disinfectant Spray, Hospital, Detergent Deod. Quat, Lemon; Lemon 7 Disinfectant, Catalog No. 639141 (4 gal per Case)	0.00	Case	\$ 23.7000	\$ 0.00
25	Disinfectant Spray, Hospital Grade, Mint 10; Mint 7 Disinfectant, Catalog No. 638241 (4 gal per Case)	0.00	Case	\$ 23.7000	\$ 0.00
26	Dispenser, Hand Sanitizer; Kimberly Clark, Catalog No. KCC92144	0.00	Each	\$ 3.0000	\$ 0.00
27	Dispenser, Soap; Kimberly Clark, Catalog No. KCC92145	0.00	Each	\$ 3.0000	\$ 0.00
28	Dust Mop Covers, 5 x 36"; Netchoice, Catalog No. N00649	0.00	Each	\$ 4.6000	\$ 0.00
29	Dust Mop Frames, 5 x 36"; Netchoice, Catalog No. N00662	0.00	Each	\$ 2.8200	\$ 0.00
30	Dust Mop Handles, Rubbermaid 60" Snap-on; Netchoice, Catalog No. N00665	0.00	Each	\$ 5.4400	\$ 0.00

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**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257
	Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402

PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
31	Dust Mop Refills, 3 x 36"; Odell, Catalog No. M363	0.00	Each	\$ 5.4400	\$ 0.00
32	Dust Mop Treatment, 20 oz; Betco, Catalog No. B03523 (12 per Case)	0.00	Case	\$ 35.0000	\$ 0.00
33	End Bac Disinfectant Spray; Hoswpital Surface Disinfect, Catalog No. 457120 (12 per Case)	0.00	Each	\$ 32.5000	\$ 0.00
34	Floor Squeegees, Standard Straight Blade; Odell, Catalog No. SQF-24	0.00	Each	\$ 10.1600	\$ 0.00
35	Floor Squeegees, Standard Straight Blade, 36"; Unger, Catalog No. UNGFP90	0.00	Each	\$ 29.5700	\$ 0.00
36	Foward Cleaner DC; Betco, Catalog No. B15004 (4 gal per Case)	0.00	Case	\$ 33.0600	\$ 0.00
37	Furniture Polish, 18 oz; Betco, Catalog No. B06023 (6 per Case)	0.00	Case	\$ 30.9600	\$ 0.00
38	Glass Cleaner; Betco, Catalog No. B10812 (12 per Case)	0.00	Case	\$ 18.3900	\$ 0.00
39	Glass Cleaner, Gallon; Diversey, Catalog No. DVO90940 (4 gal per Case)	0.00	Case	\$ 36.6300	\$ 0.00
40	Gloves, Latex, Exam Powder Free, Small; Hospeco, Catalog No. GL-L106FS (100 per Box)	0.00	Box	\$ 4.3700	\$ 0.00

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# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: 037116 Vendor Alternate ID: 4257  Jacobs Wholesale Paper Co. 1300 Chestnut St Chattanooga, TN 37402
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PO Date: 18-MAR-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	<b>Purchase Order Number 537404</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
41	Gloves, Latex, Exam Powder Free, Large; Hospeco, Catalog No. GL-L106FL (100 per Box)	0.00	Box	\$ 4.3700	\$ 0.00
42	Gloves, Latex, Exam Powder Free, X-Large; Hospeco, Catalog No. GL-L106FX (100 per Box)	0.00	Box	\$ 4.3700	\$ 0.00
43	Gloves, Latex, Exam Powdered, Large; Hospeco, Catalog No. GL-L104PL (100 per Box)	0.00	Box	\$ 4.1700	\$ 0.00
44	Gloves, Vinyl, Exam Powdered, Large; Hospeco, Catalog No. GL-V104PL (100 per Box)	0.00	Box	\$ 2.9900	\$ 0.00
45	GOJO Orange Pumice Hand Soap Pro 2000 Industrial, 2L 67 oz; Go Jo, Catalog No. GOJ7255-04 (4 per Case)	0.00	Case	\$ 56.8300	\$ 0.00
46	GOJO Hand Cleaner, 5 oz; Go Jo, Catalog No. GOJ2352-15 (12 per Case)	0.00	Case	\$ 30.0200	\$ 0.00
47	GOJO Original Formula Hand Cleaner, 4.5#; Go Jo, Catalog No. GOJ1115-06 (6 per Case)	0.00	Case	\$ 73.4000	\$ 0.00
48	HDQ Neutral Cleaner; Betco, Catalog No. B31504 (4 gal per Case)	0.00	Case	\$ 29.0600	\$ 0.00
49	Hand Sanitizer; Kimberly Clark, Catalog No. KCC91560 (6 per Case)	0.00	Case	\$ 88.8300	\$ 0.00
50	Hand Sanitizer, Purell, Pump; Go Jo, Catalog No. GOJ9652-12	0.00	Each	\$ 3.4000	\$ 0.00

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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
51	Hand Sanitizer, Purell, Refills; Go Jo, Catalog No. GOJ216-04	0.00	Each	\$ 10.3300	\$ 0.00
52	Handle, Threaded Yellow Vinyl Covered Metal 60"; Odell, Catalog No. O160M (12 per Case)	0.00	Case	\$ 40.8000	\$ 0.00
53	Handle, Wood Tapered 54" L, 1 1/8" D; Odell, Catalog No. 0854BW	0.00	Each	\$ 2.4600	\$ 0.00
54	Insect Spray, 20 oz; ABC Flying Insecticide, Catalog No. 450820 (12 per Case)	0.00	Case	\$ 38.9900	\$ 0.00
55	Lava Soap, Professional Line, 4 oz Bars; Lava, Catalog No. 10383 (48 per Case)	0.00	Case	\$ 41.8000	\$ 0.00
56	Lotion Soap, Sani-Fresh, 800ml; Betco, Catalog No. B11219 (12 per Case)	0.00	Case	\$ 30.4800	\$ 0.00
57	Lysol Spray, Original Scent, 19 oz; Lysol, Catalog No. REC04650 (12 per Case)	0.00	Case	\$ 68.7700	\$ 0.00
58	Mop, Poly Twine Deck #16, 16 oz; Odell, Catalog No. 1716PT	0.00	Each	\$ 4.3800	\$ 0.00
59	Mop Bucket with Wringer; Rubbermaid, Catalog No. RCP7580	0.00	Each	\$ 75.2000	\$ 0.00
60	Mop Head, 8-Ply, Cotton, 24 oz; Netchoice, Catalog No. N00578 (12 per Case)	0.00	Case	\$ 2.6700	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
61	NL Lysol Disinfectant, Deod., Cleaner, Lysol, Catalog No. REC75392 (4 gal per Case)	0.00	Case	\$ 49.5900	\$ 0.00
62	Oven & Grill Cleaner, Aerosol, 20 oz; Betco, Catalog No. B05523 (12 per Case)	0.00	Case	\$ 35.6000	\$ 0.00
63	Pine Sol Cleaner, 24 oz, Lemon Fresh; Pine Sol, Catalog No. CLO40187 (12 per Case)	0.00	Case	\$ 24.5300	\$ 0.00
64	Pink Liquid Hand Soap; Pink Lotion, Catalog No. PLSH1 (4 per Case)	0.00	Case	\$ 13.8800	\$ 0.00
65	Pink Perfection Dish Detergent; Clear Choice, Catalog No. 660641 (4 gal per Case)	0.00	Case	\$ 16.0800	\$ 0.00
66	Pledge Orange Cleaner, 16 oz; Diversey, Catalog No. DVOCB723732CT (6 per Case)	0.00	Case	\$ 45.0000	\$ 0.00
67	ProSafe Sprayer; Generic, Catalog No. TS100-UNS32 (3 per Package)	0.00	Package	\$ 3.7500	\$ 0.00
68	Purple K Degreaser Concentrate; Worksolv, Catalog No. 635541 (4 gal per Case)	0.00	Case	\$ 24.5000	\$ 0.00
69	Push Brooms, 24" Horse Hair Blend; Netchoice, Catalog No. N00717	0.00	Each	\$ 8.7000	\$ 0.00
70	Rest Stop RTU Rest Cleaner; Betco, Catalog No. B07012 (Rest Stop) (12 quarts per Case)	0.00	Case	\$ 20.4600	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
71	Skin So Soft Hand Soap; Betco, Catalog No. B11204 (4 gal per Case)	0.00	Case	\$ 24.2400	\$ 0.00
72	Spartan On & On Equal 25% Solid; Betco, Catalog No. B69604 (4 gal per Case)	0.00	Case	\$ 46.4000	\$ 0.00
73	Spartan Rinse Free Stripper; Betco, Catalog No. B15404 (4 gal per Case)	0.00	Case	\$ 42.1200	\$ 0.00
74	Spartan Soap & Body Shampoo; Betco, Catalog No. B77304 (4 gal per Case)	0.00	Case	\$ 45.2400	\$ 0.00
75	Spic & Span, 27 oz; Proctor & Gamble, Catalog No. PGC31973 (12 per Case)	0.00	Case	\$ 86.1200	\$ 0.00
76	Sponges, 6 x 3.3 x 1; Americo, Catalog No. 6AU (48 per Case)	0.00	Case	\$ 42.8300	\$ 0.00
77	Spray Bottles, 32 oz; Generic, Catalog No. USN32	0.00	Each	\$ 0.8000	\$ 0.00
78	Sprayer for 32 oz. Bottles, 9 3/4"; Generic, Catalog No. TS100	0.00	Each	\$ 0.4500	\$ 0.00
79	Stainless Steel Cleaner, Non-Smearable; Betco, Catalog No. B50104 (12 per Case)	0.00	Case	\$ 35.0000	\$ 0.00
80	Street Brooms, 16" Heavy PPY; Odell, Catalog No. SBP10006	0.00	Each	\$ 6.5400	\$ 0.00

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Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
81	Tide Ultra Liquid, 50 oz; Proctor & Gamble, Catalog No. PGC13878 (6 per Case)	0.00	Case	\$ 55.0700	\$ 0.00
82	Truck Wash, 1 Gallon; Betco, Catalog No. B50104 (4 per Case)	0.00	Case	\$ 30.4600	\$ 0.00
83	Truck Wash Brush, 9"; Odell, Catalog No. TB100 (12 per Case)	0.00	Case	\$ 78.2400	\$ 0.00
84	Truck Wash Mitts; Odell, Catalog No. MFGF100B (12 per Box)	0.00	Box	\$ 72.0000	\$ 0.00
85	Urinal Screen, 3 oz; Hospeco, Catalog No. SB87787 (12 per Case)	0.00	Case	\$ 15.3000	\$ 0.00
86	Utility Brush, Long Handle, Nylon, White; Odell, Catalog No. N-20 (12 per Case)	0.00	Case	\$ 49.2000	\$ 0.00
87	Wasp & Hornet Killer, 20 oz; ABC Flying Insecticide, Catalog No. 460020 (12 per Case)	0.00	Case	\$ 36.6600	\$ 0.00
88	Wastebasket, Black, Rectangular, 28 quart (15"H x 14"W x 10.5"D); Rubbermaid, Catalog No. RCP2956BLA (12 per Case)	0.00	Case	\$ 69.8400	\$ 0.00
89	Window Squeegee, 12"; Boardwalk, Catalog No. BWKES12	0.00	Each	\$ 4.5000	\$ 0.00
90	Janitorial & Cleaning Supplies Not Listed Above; 0 % (Net)	0.00	Each	\$ 1.0000	\$ 0.00

**TOTAL: \$ .00**

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# City of Chattanooga

Mayor Andy Berke

February 28, 2018

Lurone Jennings, Administrator  
Department of Youth and Family Development  
501 West 12th Street  
Chattanooga, TN 37402

Subject: R166768 – Mowers for Athletic Fields

Dear Mr. Jennings:

Council approval is recommended for the purchase of Mowers for Athletic Fields as needed by the Department of Youth and Family Development. The amount of this purchase is \$65,392.62.

This purchase utilizes State of Tennessee Statewide Contract 242 – 46950 with Smith Turf & Irrigation, of Charlotte, North Carolina. A copy of Statewide Contract 242 – 46950 is attached. A copy of the Quotation from Smith Turf & Irrigation is also attached.

TCA 6-56-304.2 allows this single source purchase to be exempt from the usual advertising and bidding procedures.

I recommend the approval of this purchase as being in the best interest of the City of Chattanooga.

Respectfully yours,

Bonnie Woodward  
Purchasing Director

BW/wt  
Attachments

Vendor address:  
Smith Turf & Irrigation  
P.O. Box 669388  
Charlotte, NC 28226



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES  
CENTRAL PROCUREMENT OFFICE

**Statewide Multi-Year Contract Issued to:**

Smith Turf And Irrigation  
PO Box 669388  
Charlotte, NC 28266-9388

Vendor ID: 0000046950

**Contract Number: 0000000000000000000045200**

Title: SWC 242 Ground Maint Equip

Start Date : March 16, 2015

End Date: March 15, 2018

Is this contract available to local government agencies in addition to State agencies?: Yes

**Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500**

The purpose of this Invitation to Bid is to establish a source or sources of supply for all state agencies, local governmental agencies within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401). Purchases by local governmental agencies, private institutions of higher education, and authorized corporations are optional with those agencies, private institutions of higher education, and corporations and offers to sell to local governmental agencies are optional with the bidder.

**Contract Contact Information:**

State of Tennessee  
Department of General Services, Central Procurement Office  
Contract Administrator: Katherine Weaver  
3rd Floor, William R Snodgrass, Tennessee Tower  
312 Rosa L. Parks Avenue  
Nashville, TN 37243-1102  
Phone: 615 741-2173  
Fax: 615 741-0684

**Multiple Unit Discount:**  
**TORO Equipment Only**  
2-3 Units = 0.5%  
4 or More Units = 1%



**SWC# 242 Ground Maintenance Equipment**

**Contract Information and Usage Instructions**

**Contract Period:**

March 16, 2015 through 05/15/2017 with 2 options for renewal through 05/31/2019.

**Summary/Background Information:** This contract is for ground maintenance equipment and is available for all public agencies. This statewide contract is available to local governments.

**State Contact Information**

**Contract Administrator:**

Clyde Hicks  
Category Specialist  
Central Procurement Office  
(615) 741-2026  
[Clyde.Hicks@tn.gov](mailto:Clyde.Hicks@tn.gov)

**Additional State Contacts**

N/A

There are eleven (11) contracts associated with this Statewide Contract

**1. Vendor Contact Information:**

Company name: Ariens Company aka Gravely  
Edison Contract Number: 45231  
Vendor Number: 186202  
Mailing address of contacts:  
Ariens Company  
P.O. Box 71237  
Chicago, IL 60694-1237

**Contacts for Account**

Name of contact person (Primary): David Ramirez  
Position of contact: Account Executive  
Phone number(s) of contact: 920 756-5166, Cell: 334 477-1952  
Email address of contact: [dramerez@ariens.com](mailto:dramerez@ariens.com)

**2. Vendor Contact Information:**

Company name: Sigma Organics, Inc dba Chilton's Turf Center  
Edison Contract Number: 45175  
Vendor Number: 1265

Mailing address of contacts:

Sigma Organics, Inc.

P.O. Box 40624

Nashville, TN 37204-0624

**Contacts for Account**

Name of contact person (Primary): Roger Smith

Position of contact: Account Executive

Phone number(s) of contact: 866 855-2600 or 615 254-1637

Email address of contact: [rogersmith@chiltoncompanies.com](mailto:rogersmith@chiltoncompanies.com)

**3. Vendor Contact Information:**

Company name: Club Car

Edison Contract Number: 45159

Vendor Number: 289

Mailing address of contacts:

Club Car

P.O. Box 204658

Augusta, GA 30917-4658

**Contacts for Account**

Name of contact person (Primary): Ben McElmurray

Position of contact: Account Executive

Phone number(s) of contact: 800 227-0739 ext 7160 or 706 228-7160

Email address of contact: [ben\\_mcelmurray@clubcar.com](mailto:ben_mcelmurray@clubcar.com)

Cell: 706 373-2012

**4. Vendor Contact Information:**

Company name: Dal Kawa Cycle Center, Inc.

Edison Contract Number: 45202

Vendor Number: 752

Mailing address of contacts:

Dal Kawa Cycle Center

312 Kanuga Road

Hendersonville, NC 28739

**Contacts for Account**

Name of contact person (Primary): Dale Maxwell or Pam Maxwell

Position of contact: Owner

Phone number(s) of contact: 828 692-7519 ext 301

Email address of contact: [dalekdk2@bellsouth.net](mailto:dalekdk2@bellsouth.net)

**5. Vendor Contact Information:**

Company name: Deere and Company

Edison Contract Number: 45197

Vendor Number: 506  
Mailing address of contacts:  
Deere and Company  
2000 John Deere Run  
Cary, NC 27513

**Contacts for Account**

Name of contact person (Primary): Andrew Hill  
Position of contact: Account Executive  
Phone number(s) of contact: 800 358-5010 opt. 2 or 919 804-2831  
Email address of contact: [hilljrandrewj@johndeere.com](mailto:hilljrandrewj@johndeere.com)

**6. Vendor Contact Information:**

Company name: Dickson County Equipment  
Edison Contract Number: 45201  
Vendor Number: 1188  
Mailing address of contacts:  
Dickson County Equipment  
P.O. Box 1227  
Dickson, TN 37056

**Contacts for Account**

Name of contact person (Primary): Keith Perales  
Position of contact: Account Executive  
Phone number(s) of contact: 615 446-8114  
Email address of contact: [dce1@bellsouth.net](mailto:dce1@bellsouth.net)  
Cell: 615 642-7254

**7. Vendor Contact Information:**

Company name: Morigde Manufacturing, Inc. dba The Grasshopper Mower  
Edison Contract Number: 45196  
Vendor Number: 31905  
Mailing address of contacts:  
Morigde Manufacturing, Inc.  
P.O. Box 810  
Moundridge, KS 67107

**Contacts for Account**

Name of contact person (Primary): Brent Dobson  
Position of contact: Account Executive  
Phone number(s) of contact: 620 345-6301  
Email address of contact: [bdobson@grasshoppermower.com](mailto:bdobson@grasshoppermower.com)

**8. Vendor Contact Information:**

Company name: Hutsons, Inc.  
Edison Contract Number: 45178  
Vendor Number: 87283  
Mailing address of contacts:

Hutsons, Inc.  
411 Alfred Thun Rd.  
Clarksville, TN 37040

**Contacts for Account**

Name of contact person (Primary): John Taylor  
Position of contact: Account Executive  
Phone number(s) of contact: 800 676-0029 or 931 647-0029  
Email address of contact: [clarksvilleparts@hutsoninc.com](mailto:clarksvilleparts@hutsoninc.com)  
Cell: 615 714-9410

**9. Vendor Contact Information:**

Company name: Jerry Pate Turf and Irrigation  
Edison Contract Number: 45199  
Vendor Number: 85585  
Mailing address of contacts:

Jerry Pate Supply Inc.  
Dept 1866  
P.O. Box 2153  
Birmingham, AL 35287-1866

**Contacts for Account**

Name of contact person (Primary): Jacob Holbrook  
Position of contact: Account Executive  
Phone number(s) of contact: 800 700-7001 ext 1217  
Email address of contact: [jholbrook@jerrypate.com](mailto:jholbrook@jerrypate.com)

**10. Vendor Contact Information:**

Company name: Bob Ladd and Associates  
Edison Contract Number: 45198  
Vendor Number: 94689  
Mailing address of contacts:

Bob Ladd and Associates  
6881 Appling Farms Pkwy.  
Memphis, TN 38133

**Contacts for Account**

Name of contact person (Primary): Les Brown  
Position of contact: Account Executive  
Phone number(s) of contact: 800 843-1663 ext 117 or 901 324-8801 ext 117

Email address of contact: [lbrown@bobladd.com](mailto:lbrown@bobladd.com)  
Cell: 901 605-7232

**11. Vendor Contact Information:**

Company name: Smith Turf and Irrigation

Edison Contract Number: 45200

Vendor Number: 46950

Mailing address of contacts:

Smith Turf & Irrigation

P.O. Box 669388

Charlotte, NC 28226-9388

**Contacts for Account**

Name of contact person (Primary): Bill Blackburn

Position of contact: Account Executive

Phone number(s) of contact: 800 575-4784 or 615 726-8811

Email address of contact: [bill.blackburn@smithturf.com](mailto:bill.blackburn@smithturf.com)

**Emergency Call Procedures:**

N/A

**Usage Instructions:**

- Website for this contract is:
- <http://tn.gov/generalservices/article/cpo-swc-242-ground-maintenance-equipment-utvs>
- Local governments follow the same instructions for ordering; local procedures will be used for submitting an order by email, fax, or directly through or to the vendor website.
- The contract contains a list of category items. Each has a generic Edison ID number and they are common to all contracts. They are designated for open item reference so there is no pricing associated with the ID numbers.
- There are no minimum order requirements.

**Requisition and Purchase Order Generation:**

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

**Billing and Payment Instructions:**

FOB Destination in 7-10 Days.

Payment is Net 45 Days.

Follow your agency specific rules for bill and payments.

Line Information

**Line 1**

Item ID:

1000168598 *Ground Maintenance Equipment UTV's Utility Vehicles*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**Line 2**

Item ID:

1000168599 *Ground Maintenance Equipment UTV's Utility Vehicle Options*

Unit of Measure: EA

Unit Price: **TORO: 10% Off Catalog**

**Line 3**

Item ID:

1000168605 *Ground Maintenance Equipment Commercial Front and Wide Area Mowers*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**Line 4**

Item ID:

1000168606 *Ground Maintenance Equipment Golf Course Mowers, Gand Ground Maintenance*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**Line 5**

Item ID:

1000168602 *Ground Maintenance Equipment Engines, Motors and Parts for lawn Equipment*

Unit of Measure: EA

Unit Price: **TORO: 10% Off Catalog**

**First Products: 5% Off Catalog**

**Line 6**

Item ID:

1000168607 *Ground Maintenance Equipment Aerators, Plugger, and Spikers*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**First Products: 16% Off Catalog**

**Line 7**

Item ID:

1000168608 *Ground Maintenance Equipment Spreaders, Broadcast, Fertilizer and Seed*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**First Products: 16% Off Catalog**

**Line 8**

Item ID:

1000168609 *Ground Maintenance Equipment Rakers and Combers, Lawn Power*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**First Products: 16% Off Catalog**

**Line 9**

Item ID:

*1000168610 Ground Maintenance Equipment Roller, Lawn*

Unit of Measure: EA

Unit Price: **TORO: 22% Off Catalog**

**First Products: 16% Off Catalog**

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APPROVED: \_\_\_\_\_ BY: \_\_\_\_\_ DATE \_\_\_\_\_  
                  CHIEF PROCUREMENT OFFICER                   PURCHASING AGENT

# Vendor Contact Information

**State Wide Contract # 242**

**Edison Contract # 45200**

**Name of Contract: Ground Maintenance Equipment**

**Vendor Name: Smith Turf & Irrigation**

**525 Fairgrounds Court**

**Nashville, TN 37211**

**Remittance P.O. Box 669388**

**Charlotte, NC 28226-9388**

**Vendor ID: 46950**

**Vendor Contact: Bill Blackburn**

**Phone: 800 575-4784**

**Phone: 615 726-8811**

**Cell:**

**Email: [bill.blackburn@smithturf.com](mailto:bill.blackburn@smithturf.com)**

# SMITH TURF & IRRIGATION

DISTRIBUTORS

Quoted To:  
City of Chattanooga



Quoted From:  
Nashville Office  
525 Fairground Court  
Nashville, TN 37211  
615-726-8811

Attn: Mr. Ted Broyles

Territory Manager: G. Timothy Long, SCPS

Tennessee Statewide Contract, 242 Pricing

Qty	Model	Description	Unit Price	Extended
1	03171	Reelmaster 3100-D Sidelwinder - 21.5 hp diesel		\$32,677.91
3	03189	27 IN 8 Blade (RR) Radial Reel EdgeSeries		
1	03244	RM 3100 End Weight Kit (3)		
1	03172	RM3100 27" Lift Arm Kit		
1	119-0635	DPA ROLLER TIPPER KIT		
1	08703	Sand Pro 3040		\$23,469.36
1	08714	Manual Blade (40")		
1	08731	Mid-Mount ASM		
1	08766	Sport Field Edger		
1	08735	Carbide Tine Toolbar		
1	08753	Segmented Grooming Broom		
1	08781	Rear Remote Hydraulics		
1	VC-60	First Products 60" Verti-cutter		\$9,245.35

FOR ALL 3  
UNITS  
TOTAL  
65,392.62

**Payment Terms:** Net 10th Prox (Upon Credit Approval)      **Sub Total** \$65,392.62  
Prices And Terms Shown Will Be Valid For 30 Days From Date Quoted.      **\*Sales Tax**  
After This Period, We Reserve The Right To Make Any Necessary      **Total**  
Adjustments To Prices And/Or Payment Terms.

**Quote Prepared By:** G. Timothy Long      **Date:** 12/30/2017

**Quote Accepted By:** \_\_\_\_\_      **Date:** \_\_\_\_\_  
\* Sales Tax is subject to change based on the current rules and regulations in effect at the time of delivery.