



City Council Building  
Chattanooga, Tennessee  
**COUNCIL MEETING MINUTES**  
May 28, 2019  
6:00 PM

## **CALL TO ORDER**

Council Chairman Erskine Oglesby called the meeting to order with Vice-Chairman Chip Henderson and Councilpersons Carol Berz, Anthony Byrd, Demetrus Coonrod, Russell Gilbert, Darrin Ledford, Jerry Mitchell and Ken Smith. Phil Noblett, City Attorney, and Nicole Gwyn, Council Clerk, were also present.

## **PLEDGE OF ALLEGIANCE**

Councilwoman Coonrod led the Assembly in the Pledge of Allegiance and invited Sylvester Harris to give the invocation.

## **APPROVAL OF LAST MINUTES**

**On motion of Councilman Gilbert and seconded by Councilman Ledford**, the minutes of the last meeting (May 21, 2019) were approved as published.

## **SPECIAL PRESENTATION**

***Housing Connections Report  
By Donna Williams, Administrator  
Economic and Community Development***

Ms. Williams distributed the draft of the Affordable Housing Action Plan to the Council. She asked staff and volunteers who worked on the plan to stand for recognition. She gave a presentation that included information on the following:

- Housing Connections Conference Series
- Moving Forward for Positive Change
- Seven Actions Teams
- Team Recommendations

Ms. Williams responded to questions from Vice-Chairman Henderson about the team recommendations received and about clarifying the ADU language in the document that was distributed. Ms. Williams agreed to edit the ADU language. Upon no further questions, Ms. Williams offered to return to the Council for a more in-depth look at the action plan.

**ORDINANCES – FINAL READING:**

On motion of Councilman Smith and seconded by Councilman Ledford,

**ORDINANCE #13463**

**AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 35, ARTICLE II, DIVISION 1, RELATIVE TO THE PASSENGER VEHICLE FOR HIRE BOARD.**

**ACTION: APPROVED**

MR-2019-030

Rock Pointe Homes-Gabe Thomas

District No. 7

On motion of Councilman Mitchell and seconded by Vice-Chairman Henderson,

**ORDINANCE #13464**

**AN ORDINANCE CLOSING AND ABANDONING A SANITARY SEWER EASEMENT IN THE 200 BLOCK OF WEST 16TH STREET ON PROPERTY LOCATED AT 1514 COWART STREET, AS DETAILED ON THE ATTACHED MAP, SUBJECT TO CERTAIN CONDITIONS.**

**Councilman Mitchell noted that this item was in Chairman Oglesby's district.**

**ACTION: APPROVED**

**ORDINANCES – FIRST READING:**

**ORDINANCE #13465**

**AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, BY ADDING A NEW CHAPTER 11, ARTICLE XXI, DOWNTOWN CENTRAL BUSINESS IMPROVEMENT DISTRICT (DOWNTOWN CBID), SECTIONS 11-525 THROUGH 11-534. *(Public Hearing will commence on 6/4/2019)***

Councilman Mitchell made comments about the BID efforts attempted 20 years ago and expressed thanks for the BID proposal today. **Councilman Mitchell moved** to approve, seconded by Councilman Byrd.

**Councilwoman Coonrod** informed the Council that she would like to table this item. In response to her request, Attorney Noblett read T.C.A. 7-84-515 regarding BID ordinances having two readings and Robert's Rules regarding the process of "laying on the table." He then read 1.2 of the City Charter regarding the passage of an ordinance upon two separate readings.

Councilpersons Henderson, Berz and Coonrod expressed their concerns about the ordinance prior to voting. Vice-Chairman Henderson requested that Attorney Noblett look at a provision to prevent “opting in.” Attorney Noblett agreed to include language in the draft to specify “during the term.” The motion carried upon roll call vote as follows:

<b>Berz</b>	<b>ABSTAIN</b>	<b>Ledford</b>	<b>NO</b>
<b>Byrd</b>	<b>YES</b>	<b>Mitchell</b>	<b>YES</b>
<b>Coonrod</b>	<b>YES</b>	<b>Smith</b>	<b>NO</b>
<b>Gilbert</b>	<b>NO</b>	<b>Oglesby</b>	<b>YES</b>
<b>Henderson</b>	<b>YES</b>		

**Yes – Five (5); No – Three (3); Abstain – One (1)**

Upon further discussion on the required public hearing, Councilwoman Coonrod inquired about the process for changing her vote. Attorney Noblett informed her about the process of making a motion to reconsider and bringing the matter to vote again. Councilwoman Coonrod opted not to change her vote.

**ACTION: PASSED ON FIRST READING**

On motion of Councilman Mitchell and seconded by Councilman Ledford,

**ORDINANCE #13466**

**AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 11, ARTICLE XX, SHORT TERM VACATION RENTAL CERTIFICATE, SECTION 11-510, BY AMENDING THE DEFINITION OF “SHORT TERM VACATION RENTAL DISTRICT” TO ADOPT A NEW SHORT TERM VACATION RENTAL OVERLAY DISTRICT MAP.**

**ACTION: PASSED ON FIRST READING**

On motion of Councilman Smith and seconded by Councilman Ledford,

**ORDINANCE #13467**

**AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 24, SECTION 24-2, RELATING TO POLICE JURISDICTION OVER INTERSTATE HIGHWAYS; AND CHAPTER 24, SECTION 24-21, RELATING TO SLOW POKE LAW.**

**ACTION: PASSED ON FIRST READING**

**RESOLUTIONS:**

On motion of Councilwoman Berz and seconded by Councilman Byrd,

**RESOLUTION #29937**

**A RESOLUTION AUTHORIZING THE CITY FINANCE OFFICER TO AMEND THE FINANCIAL ADVISORY SERVICES AGREEMENT WITH PUBLIC FINANCIAL MANAGEMENT (PFM) TO INCLUDE SERVICES RELATED TO THE REDEMPTION OF CERTAIN DEBT FOR A FEE OF \$8,000.00.**

**ACTION: ADOPTED**

On motion of Councilman Smith and Councilman Byrd,

**RESOLUTION #29938**

**A RESOLUTION AUTHORIZING THE CHIEF INFORMATION OFFICER (CIO) TO EXECUTE A CONTRACT WITH ZYCRON INFORMATION TECHNOLOGY SERVICES AND SOLUTION AS A PROVIDER OF PROFESSIONAL SERVICES FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY FOR A PERIOD OF ONE (1) YEAR BEGINNING MAY 28, 2019 THROUGH MAY 27, 2020, WITH TWO (2) OPTIONAL ANNUAL RENEWALS, FOR AN AMOUNT NOT TO EXCEED \$1.1 MILLION PER CONTRACT YEAR.**

**ACTION: ADOPTED**

*[Councilman Ledford exited the meeting at this time.]*

On motion of Councilwoman Coonrod and seconded by Councilman Smith,

**RESOLUTION #29939**

**A RESOLUTION AUTHORIZING THE AWARD OF CONTRACT NO. E-19-003-201 TO TRI-STATE ROOFING CONTRACTORS, LLC OF CHATTANOOGA, TN, REPLACEMENT ROOFING SYSTEM FOR WATKINS STREET FACILITY, IN THE AMOUNT OF \$311,544.00, WITH A CONTINGENCY AMOUNT OF \$31,000.00, FOR A TOTAL AMOUNT OF \$342,544.00.**

**ACTION: ADOPTED**

On motion of Councilman Mitchell and seconded by Councilman Smith,

**RESOLUTION #29940**

**A RESOLUTION AUTHORIZING THE RENEWAL OF CONTRACT NO. E-16-001-401, ON-CALL BLANKET CONTRACTS FOR RESIDENT PROJECT REPRESENTATIVE SERVICES (RPR) FOR YEAR FOUR (4) OF FIVE (5) WITH (1) WOODS ENVIRONMENTAL AND INFRASTRUCTURE SOLUTIONS, INC.; (2) ARCADIS, US, INC.; (3) ASA ENGINEERING AND CONSULTING, INC.; (4) BARGE SOLUTIONS; (5) CD TECHNICAL SERVICES; (6) CTI ENGINEERS, INC.; (7) MCGILL ASSOCIATES, P.A.; (8) S&ME, INC.; (9) THOMPSON ENGINEERING, INC.; (10) VAUGHN & MELTON CONSULTING ENGINEERS; AND (11) VOLKERT, INC., FOR YEAR FOUR (4) OF A FIVE (5) YEAR TERM, WITHIN THESE ELEVEN (11) PROFESSIONAL FIRMS ESTIMATED AT \$1,250,000.00 TOTAL ANNUALLY, FOR USE BY ALL DEPARTMENTS.**

**ACTION: ADOPTED**

On motion of Vice-Chairman Henderson and seconded by Councilman Mitchell,

**RESOLUTION #29941**

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF TRANSPORTATION TO ENTER INTO AN AGREEMENT WITH GRESHAM SMITH FOR PROFESSIONAL SERVICES ASSOCIATED WITH MOCCASIN BEND CONNECTOR (MANUFACTURERS-HAMM ROAD GATEWAY EXTENSION), CONTRACT NO. T-15-010-101, WITH THE CITY'S PORTION IN THE AMOUNT OF \$47,399.00, FOR A TOTAL AMOUNT OF \$236,995.00.**

**ACTION: ADOPTED**

**DEPARTMENTAL REPORTS:**

**Emergency Purchase**

Bonnie Woodward, Purchasing Director, informed the Council of the following emergency purchase for the Department of Public Works:

**R185581 – Public Works**

Total Purchase \$198,600.00

Replacement of WNOO Radio Tower  
Waste Resources Division – Public Works Department  
Supplier: Centerline Communications  
a Total Tower Company  
3535 Peachtree Street, Suite 520  
Atlanta, GA 30326

Justin Holland, Public Works Administrator, discussed the damage that had been done to the WNOO radio tower during sewer maintenance. Mr. Holland then signed the purchasing letter in this open meeting.

## **Proposed Purchases**

Ms. Woodward also presented the following proposed purchases:

**PO551153 - Chattanooga Fire Department** Estimated \$25,000.00 Annually  
Blanket Contract Renewal - HVAC Services, Repairs,  
Equipment & Installation - Radio Shop Location - Knoxville –  
Mobile Communications Division - Chattanooga Fire Department  
Lowest/Best Bidder: Mountain City Service, Inc.  
2408 Taft Highway  
Signal Mountain, TN 37377

**R184424 - Department of Youth & Family Development** Estimated \$25,512.00 Annually  
New Blanket Contract - Lease of Furniture –  
Edney Innovation Center - Department of Youth & Family Development  
COS Business Products & Interiors  
Lowest/Best Bidder: 1548 Riverside Drive  
P.O. Box 5188  
Chattanooga, TN 37406

**PO543901 - Department of Youth & Family Development** Estimated \$135,000.00 Annually  
Blanket Contract Renewal - Baby Diapers and Wipes –  
Avondale Head Start - Department of Youth & Family Development  
Lowest/Best Bidder: Diapers 4 Less, Inc.  
13460 60th Place N., #110  
Plymouth, MN 55446

**R182711 - Information Technology Department** Estimated \$35,000.00 Annually  
New Blanket Contract - Annual Maintenance for Geospatial  
and ArcGIS Mapping Services - Information Technology Department  
Lowest/Best Bidder: NuOrigin Systems, Inc  
128 Holiday Ct, Suite #126  
Franklin, TN 37067

**R183608 - Purchasing Division** Total Estimated \$65,000.00 Annually  
Three (3) New Blanket Contracts - Multi-Purpose  
Printing Paper - City Wide - Purchasing Division  
Lowest/Best Bidders:  
1. Interstate Business Solutions - 1635 Higdon Ferry Road #C142, Hot Springs, AR 71913  
2. Staples Contract & Commercial, LLC - 500 Staples Drive Framington, MA 01702  
3. America Paper & Twine Company - 2134 Amnicola Hwy., Chattanooga, TN 37406

**PO547618 - Department of Transportation** Estimated \$201,000.00 Annually  
Blanket Contract Renewal - Preformed Speed Cushions –  
Operations Division - Department of Transportation  
Lowest/Best Bidder: Traffic Logix Corporation  
3 Harriet Lane  
Spring Valley, NY 10977

**PO544594 - Department of Transportation** Estimated \$95,250.00 Annually  
Blanket Contract Renewal - Pedestrian Street Light Poles –  
Department of Transportation

Lowest/Best Bidder: Sun Valley  
660 West Avenue O  
Palmdale, CA 93551

**PO550469 - Department of Transportation** Estimated \$35,000.00 Annually  
Blanket Contract Renewal - Street Marker Posts –  
Department of Transportation

Lowest/Best Bidder: Vulcan, Inc.  
P.O. Box 1850  
Foley, AL 36536

**R184691 - Public Works Department** Estimated \$476,500.00 Annually  
New Blanket Contract - Wet Weather Polymer –  
Waste Resource Division - Public Works Department

Lowest/Best Bidder: Polydyne, Inc  
One Chemical Plant Road  
Riceboro, GA 31323

**R182519 - Public Works Department** Total Estimated \$40,000.00 Annually  
Two (2) New Blanket Contracts - Decal Removal  
for Light & Heavy Duty Vehicles - Fleet Management Division –  
Public Works Department

Lowest/Best Bidders:  
1. Centry South, Inc. 13701 Alton Park Blvd. Chattanooga, TN 37410  
2. Pro Auto & Fleet Detailing 3642 Crestline Drive Chattanooga, TN 37415

**R183718 - Public Works Department** Estimated \$65,000.00 Annually Total  
Two (2) New Blanket Contracts - Waste & Recycling  
Receptacles for Parks - Parks Division - Public Works Department

Lowest/Best Bidders:  
1. Recycle Away, LLC 35 Frost Street Brattleboro, VT 05301  
2. SiteScapes, Inc. P.O. Box 22326 3701 South 6th Street Lincoln, NE 68542

**PO548389 - Public Works Department** Estimated \$200,000.00 Annually  
Blanket Contract Renewal - Window Replacement &  
Tinting Services - Waste Resource Division - Public Works Department

Lowest/Best Bidder: Ross Glass & Aluminum, LLC  
2420 Broad Street  
Chattanooga, TN 37408

**PO543737 - Public Works Department** Estimated \$30,000.00 Annually  
Blanket Contract Renewals - Weigh Scale Services –  
Waste Resource Division- Public Works Department

Lowest/Best Bidder: Wingfield Scale Company, Inc.  
2205 S. Holtzclaw Avenue  
Chattanooga, TN 37404

**PO549376 - Public Works Department** Estimated \$200,000.00 Annually  
Blanket Contract Renewal - Ladder Climbing Safety Equipment –  
Waste Resource Division - Public Works Department

Lowest/Best Bidder: Airgas, LLC.  
700 Manufacturers Road  
Chattanooga, TN 37405

**PO543520 - Public Works Department** Estimated \$25,000.00 Annually  
Blanket Contract Renewal - Rental Equipment –  
Waste Resource Division - Public Works Department  
Lowest/Best Bidder: Herc Rentals, Inc.  
1913 E. 24th St. Place  
Chattanooga, TN 37404

**PO543751 - Public Works Department** Estimated \$30,000.00 Annually  
Blanket Contract Renewal - Sewer Maintenance Equipment –  
Waste Resource Division - Public Works Department  
Lowest/Best Bidder: Environmental Products & Accessories, LLC  
P.O. Box 513  
Hixson, TN 37343

**PO549649 - Public Works Department** Estimated \$50,000.00 Annually  
Blanket Contract Renewal - Turf Management for Parks –  
Parks Division - Public Works Department  
Lowest/Best Bidder: TruGreen  
4135 S. Creek Road  
Chattanooga, TN 37406

**PO543984 & PO543989 - Public Works Department** Estimated 40,000.00 Annually  
Two (2) Blanket Contract Renewals –  
Workforce Safety Equipment - City Wide Services –  
Public Works Department  
Lowest/Best Bidders:  
1. Roll-Aid Industrial Supply 1905 Long Street Chattanooga, TN 37408 and  
2. D & T Trucking Company 341 Gunstocker Road Georgetown, TN 37336

**PO549351 - Public Works Department** Estimated \$32,000.00 Annually  
Blanket Contract Renewal - Stump Grinding &  
Removal Services - City Wide Services - Public Works Department  
Lowest/Best Bidder: L.H. Lewis Tree Services  
8307 Dayton Pike  
Soddy Daisy, TN 37379

**PO549520 - Public Works Department** Estimated \$40,000.00 Annually  
Blanket Contract Renewal - Masonry Materials  
for Local Pickup - City Wide Services – Public Works Department  
Lowest/Best Bidder: T. T. Wilson Company  
1255 Central Avenue  
Chattanooga, TN 37408

**PO549193 - Public Works Department** Estimated \$911,000.00 Annually  
Blanket Contract Renewal - Tri-Axles Dump Trucks –  
Fleet Management Division - Public Works Department  
Lowest/Best Bidder: Lee-Smith, Inc  
2600 8th Avenue  
Chattanooga, TN 37407

**PO549653 - Public Works Department**

Estimated \$31,000.00 Annually

Blanket contract Renewal - Janitorial Services - Fleet Management Division - Public Works Department

Lowest/Best Bidder: Metro Janitorial Services, Inc  
P.O. Box 11183  
Chattanooga, TN 37401

**PO548762 - Public Works Department**

Estimated \$250,000.00 Annually

Blanket Contract Renewal - Playground & Outdoor Fitness Equipment and Services – City Wide - Parks Division - Public Works Department

Lowest/Best Bidder: Game Time, Inc  
150 Playcore Drive SE  
Fort Payne, AL 35967

**PO548414 - Public Works Department**

Estimated \$260,000.00 Annually

Blanket Contract Renewal - Concrete Pipe – City Wide Services - Public Works Department

Lowest/Best Bidder: Foley Products Company  
3950 Cromwell Road  
Chattanooga, TN 37421

**On motion of Vice-Chairman Henderson** and seconded by Councilwoman Coonrod, all purchases were approved. Councilman

Gilbert questioned Ms. Woodward on finding a new vendor for the city’s pest control contract. She informed the Council that the contract had to be re-bid, but could not specify when the purchase would come before the Council again.

**ACTION: ALL PURCHASES APPROVED**

**OTHER BUSINESS:**

**LIHEAP Event**

Councilwoman Coonrod announced the Youth and Family Development’s LIHEAP event coming to District 9 on June 1, 2019, from 10:00 a.m. – 12:00 p.m. at Greater Second Missionary Baptist Church. She invited residents to come and learn about the Low-Income Heat Assistance Program (LIHEAP).

**Hurt and Heal Event**

Councilwoman Coonrod invited everyone to the “Hurt and Heal” event on June 14, 2019, from 5:00 p.m. – 7:00 p.m. to discuss the condition of young ladies and women.

## COMMITTEE REPORTS:

### *Budget and Finance Committee*

Councilwoman Berz reported:

- Today was Budget Education Session #2. The next budget education session will take place next week (June 4) at 10:00 a.m. Traffic will be one divisions discussed. The sessions are open to the public.

### *Economic and Community Development Committee*

Councilman Byrd

(No report)

### *Human Resources Committee*

Councilman Gilbert

(No report)

### *Planning and Zoning Committee*

(Councilman Ledford not present)

- Because Councilman Ledford had exited this meeting to attend one in his district, Councilman Mitchell announced the Planning and Zoning Committee meeting next week (June 4) after the 3:00 p.m. Agenda Session.

### *Public Safety Committee*

Councilman Smith

(No report)

### *Public Works and Transportation Committee*

Councilman Mitchell reported:

- The Public Works and Transportation Committee met today in open meeting. The committee heard a department update on a new technology for collecting litter in neighborhoods. The committee will meet again in two weeks (June 11).

### *Youth and Family Development Committee*

Councilwoman Coonrod

(No report)

### *Legislative Committee*

Vice-Chairman Henderson

(No report)

## RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL (Non-Agenda Items)

Attorney Noblett read the rules of procedure for persons wishing to address the Council on non-agenda items. After which, Chairman Oglesby recognized the following persons:

- **Sylvester Harris (E. Chattanooga)** – He wanted to give a shout-out to Councilman Byrd and Councilwoman Coonrod for what they are doing in East Chattanooga. He commented on Councilman Byrd stepping forward when called upon. He encouraged them to keep pushing forward and learning in the community. He also gave a shout-out to Vice-

Chairman Henderson for giving him a plan to help people in the community. He also noted that the gym looked beautiful.

- **Darion Wood** – He grew up on 17<sup>th</sup> Street. He would like a home for his son, but wonders if there will be a home when he is ready to buy. He commented on buyers living outside of the city and hindering home purchasing by local residents. He would hate to see \$400,000.00 homes coming to East Chattanooga because of the struggles black people have with getting home loans approved by banks. He does not believe that all investments in the community work are good.
  - Councilwoman Coonrod recommended NACA for assistance in housing. She would like to give him the number after this meeting.
  - Councilman Byrd also asked to meet with Mr. Wood after this meeting.
- **Marie Mott (Chattanooga)** – She wanted to echo the sentiment of the previous speaker. She wondered if the BID would extend to Alton Park and other areas outside of downtown because she feels that black communities are left out of the process. She indicated that Chattanooga has gentrified zip codes, historical and economic divides. She feels there is no future for this city without millennials, who are leaving for a better life. She noted that housing issues affect voting, which is gerrymandering. She believes there is an economic divide due to discrimination.
  - Councilwoman Coonrod wanted to ask Ms. Mott to return to the podium to discuss what the Council can do to be of service to Ms. Mott in her community efforts; yet, Chairman Oglesby asked Councilwoman Coonrod to speak to Ms. Mott after the meeting to continue the conversation on needs.
- **Thomas Owens, Jr. (Chattanooga)** – He wanted to inform the Council of being charged again at J.C. Tower. He grew up in Onion Bottom. He feels he is being charged because he spoke against the Democratic Party on Sunday. He has political concerns and questions those who support the military.
- **Edward Green Jr. (Gail Drive)** – He informed the Council that his good friend, a Chattanooga police officer, got killed on August 14, 1977. His friend is buried in Forest Hill Cemetery. He has been trying to get a marker commemorating his friend's service in law enforcement. He asked the procedure for getting a marker for an officer. He would like for his friend to have the same honor as other officers.

## ADJOURNMENT

On motion of Councilman Byrd, Chairman Oglesby adjourned the meeting of the Chattanooga City Council until Tuesday, June 4, 2019, at 6:00 p.m.

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**CHAIRMAN**

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**CLERK OF COUNCIL**

*Attachment: Emergency Purchase Letter*



# City of Chattanooga

Mayor Andy Berke

May 22, 2019

**Mr. Justin Holland**  
Administrator, Public Works Department  
Waste Resources Division  
1250 Market Street, Suite 2100  
Chattanooga, TN 37402

**Subject: R185581 – Emergency Purchase - Replacement of WNOO Radio Tower – Waste Resources Division - Public Works**

**Dear Mr. Holland:**

**Report of the emergency purchase for Replacement of WNOO Radio Tower – Waste Resources Division - Public Works due to the tower being damaged during sewer maintenance. We have attached the emergency justification letter from the department describing the circumstances of this emergency.**

Respectfully yours,

**Bonnie Woodward,**  
Director of Purchasing

**Emergency purchase approved and should be entered in the minutes of the City Council as stipulated by Ordinance 5608, Section 3.**

**Justin Holland**  
Administrator, Public Works

**BW/ab**

**Attachments**



# City of Chattanooga

Mayor Andy Berke

May 20, 2019

Ms. Bonnie Woodward  
Director of Purchasing  
City of Chattanooga  
100 East 11<sup>th</sup> Street  
Chattanooga, TN 37402

Re: **Waste Resources Division's (WRD's) Request for Emergency Purchase**  
Centerline Communications  
**Tower & Antenna Replacement**  
**WNOO – 1100 Hendricks Street, Chattanooga, TN 37405**

Dear Ms. Woodward,

On May 16, 2019, Sewer Maintenance was clearing sewer easements with a tracked shredding machine that hit and destroyed guy wires holding up the 205' radio tower broadcasting for WNOO radio, taking the station off the air. The City will need to get the tower replaced as quickly as possible in order to prevent the station from losing ad revenue and their listening audience, to whatever extent possible.

Currently WRD has found a willing local contractor who is assessing the site with the assistance of Sewer Maintenance and a geotechnical engineer on contract with the City. The contractor is working up a quote and we will attach that to the requisition in Oracle as soon as possible.

WRD is requesting authorization of a Purchase Order to Centerline Communications not to exceed \$300,000, for the Tower & Antenna Replacement.

Time is of the essence.

Sincerely,



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Justin Holland  
Administrator, Public Works



**Centerline Communications, a Total Tower Company**

**3535 Peachtree Street  
Suite 520  
Atlanta GA 30326  
(404) 310-4110**

5/19/19

Eric Brooks, PE  
Engineering Manager  
City of Chattanooga  
Waste Resources Division

**Quote For Tower & Antenna Replacement  
WNOO- 1100 Hendricks Street Chattanooga, TN 37406**

Mr Brooks:

Pursuant to our prior conversations and site visits we propose erection of a tower on the site, in the orientation that we laid out on May 17, 2019 with marking flags and marking tape. The items which we lay out explicitly detail every service or material which we plan to provide under the pricing listed herein, if we are required to provide any service or material in addition to what is listed in this document additional billing will result. While we have made every effort to provide a comprehensive list of the items that we think will be required of us to provide resumption of service, this was hastily prepared due to the nature of an emergency process. We have further had to estimate many items as specific items will not be clearly nailed down until after soil analysis and tower engineering are completed. We have endeavored to be as accurate as possible but please note, this tower is a short guyed (the anchor points are in closer to the tower base than a "standard" tower) AM tower which will require engineering from the tower vendor after they get the loads, wind assumptions, geotechnical report, etc and as such there is no "cookie cutter" pricing that we can rely on. Additionally, some AM components such as Austin Coil power feed are specialized and will take more design information to get precise pricing.

Finally, we are attempting to provide as much of the projects materials and services as possible but you will need to ensure that you contact Mr. Clear with WNOO to see what costs he may have as well as Sam Lewis and Cliff Hudson as they will have items that need to be addressed such as FCC filings, antenna tuning and potentially repair to the RF feed unit and FM isocoupler which can not be tested until the new tower is erected and their performance can be evaluated.

**Scope of Work (Centerline) :**

1. Coordinate with city and excavator to clear site and guy paths and then coordinate excavation of the guy anchors and tower foundation over-cap.
2. Form guy anchor blocks and tower foundation.
3. Install guy shafts / fan plates, rebar and anchor bolts.
4. Pour and finish concrete in guy anchors and tower foundation
5. Unload tower and transport / layout at tower site
6. Construct and lay out guy wire system.
7. Stack tower.
8. Plumb and tension tower guy wires to TIA requirements.
9. Install tower lighting system.
10. Assemble and install FM antenna and it's transmission line including hoisting grips, weather-proofing, line hangers and line grounding.
11. We will provide one day of tuning of AM as directed by WNOO, if more tuning is required additional billing will result.

**Materials Provided By Centerline:**

- Forming required to install tower foundation and guy anchors
- 205' Tower
- Base insulator
- Guy line insulators as required
- Tower lighting system
- 2-Bay FM antenna
- LDF Coax – 7/8" for FM and 1/2" for AM feed with associated line hangers, hoisting grips, grounds and weather-proofing

**Items to be Provided by City:**

1. Site clearing as required
2. Fencing around tower
3. A compacted gravel road to tower base and a gravel staging area 60' X 60' on the east side of the tower base.
4. All zoning, permits licenses and all other regulatory items required for this project including but expressly not limited to any and all Federal, State and Local items including FAA, FCC, building permits, One Call marking.
5. Site geotechnical analysis.
6. Any other item or service needed that is not specifically listed in Centerline's Scope or list of materials

**Cost for Centerline's Scope and Materials as detailed above: \$198,600**

- Payment Terms – 50% due with order to proceed, 25% due upon erection of tower steel, balance due upon completion.
- Additional materials required beyond what's listed herein can be provided at cost plus 25% plus labor associated with obtaining material. Additional labor will be billed at our standard rates.

Thank you for the opportunity to bid this project, we look forward to working with you to construct this station.

Sincerely,



Chad Miller

Director of Broadcast and Maintenance  
Centerline Communications, a Total Tower Company  
7507 Peachtree St.  
Suite 520  
Atlanta, GA 30326  
[chad@totaltower.com](mailto:chad@totaltower.com)

(404) 665-7273